

This form should be completed and submitted for each institution previously attended.

SCHOOL OFFICIAL: Please send directly to Christopher Newport University once completed via the address at bottom.
A FINAL TRANSFER COLLEGE REPORT MUST BE COMPLETED AT THE END OF THE SEMESTER IF STUDENT IS CURRENTLY ENROLLED.

STUDENT INFORMATION (Student should complete this section and submit to School Officials)

Student Name: _____ Date of Birth: ____/____/____

Prior Institution Name: _____

If this institution is part of the Virginia Community College System (VCCS), do you give Christopher Newport University (CNU) permission to share course curriculum and/or degree progress information for potential reverse transfer and student success purposes? Yes No

ACADEMIC ELIGIBILITY

(Must be completed by Registrar at previous institution)

Graduation or Anticipated Graduation Date: _____ Student Currently Enrolled?: Yes No

Is/was the student in good academic standing? Yes No

Is/was the student academically eligible to return to your institution? Yes No

If you answered “no” to either or both questions, please attach a document to provide details.

Registrar Phone: _____ Registrar Email: _____

Registrar Name: _____ Registrar Signature: _____

STUDENT CONDUCT

(Must be completed by VP/Dean/Director of Student Conduct at previous institution)

Has the student ever been placed on probation, suspended, removed, dismissed, or expelled from your institution due to a disciplinary violation (academic or behavioral)? Yes No School policy prevents response

To your knowledge, has the student ever been convicted of a misdemeanor, felony, or other crime? Yes No School policy prevents response

Does the student have pending Code of Conduct and/or Honor Code charges at your institution? Yes No School policy prevents response

If you answered “yes” to any of these questions, please attach a separate sheet of paper or use your written recommendation to give the approximate date of each incident and explain the circumstances.

I recommend this student: No Basis With Reservation Fairly Strongly Strongly Enthusiastically

VP/Dean/Director of Student Conduct Name: _____

VP/Dean/Director of Student Conduct Signature: _____ Date: _____

Please mail, fax, or scan and send this form and accompanying documents directly to:

Christopher Newport University—Office of the Registrar

ATTN: Transfer Enrollment

1 Avenue of the Arts

Newport News, VA 23606

Phone: 757-594-7296 Fax: 757-594-7711 Email: transfer@cnu.edu