




STUDENT EXCHANGE PROGRAM  
INFORMATION SHEET, 2020-21

CONTACT INFORMATION

	<p>Daniel Garcia, Global Education Advisor +1 (714) 744-7074 <a href="mailto:danigarcia@chapman.edu">danigarcia@chapman.edu</a></p>
<p>Website</p>	<p><a href="http://www.chapman.edu/cge">http://www.chapman.edu/cge</a> <a href="#">Web Information for Exchange Students</a></p>
<p>Other Contacts</p>	<p>Kristin Westervelt Beavers, Director +1 (714) 289-2020 <a href="mailto:kbeavers@chapman.edu">kbeavers@chapman.edu</a> (direct) <a href="mailto:exchange@chapman.edu">exchange@chapman.edu</a> (for students)</p> <p>Kayla Brooks, Administrative Assistant +1 (714) 997-6857 <a href="mailto:kaybrooks@chapman.edu">kaybrooks@chapman.edu</a></p>
<p>Visa Questions</p>	<p>Susan Sams, International Scholar Services Coordinator <a href="mailto:sams@chapman.edu">sams@chapman.edu</a></p>

**ACADEMIC CALENDAR FOR 2021 – 2022**

**Semester 1: August 30, 2021 – December 18, 2021**

Suggested Arrival Date	Monday, August 23 (or earlier)
Exchange Student Meeting	Tuesday, August 24
Orientation Week	August 23 – 27
Term Dates	August 30 – December 18
Examination Periods	December 13–18
Term Breaks	November 22 – November 27 (Thanksgiving Break)

**Semester 2: January 31, 2022 – May 21, 2022**

Suggested Arrival Date	Tuesday, January 25
Exchange Student Meeting	Thursday, January 27
Orientation	Friday, January 28 <sup>th</sup>
Term Dates	January 31 – May 21
Examination Periods	May 16 – 21
Term Breaks	March 21-26 (Spring Break)

**ACCEPTANCE PROCEDURE**

Nomination Deadline	<b>Fall Semester:</b> March 1
	<b>Spring Semester:</b> September 15
Application Deadline	<b>Fall Semester:</b> March 31
	<b>Spring Semester:</b> September 30
Application Procedure	Universities nominate students online via <a href="#">Nomination Form</a> (email <a href="mailto:exchange@chapman.edu">exchange@chapman.edu</a> for password). Students then apply online at



	<a href="http://studyabroad.chapman.edu">studyabroad.chapman.edu</a> after receiving log-in information from the Center for Global Education. There is no application fee.
Language Requirement (Not necessary for native speakers)	A minimum TOEFL score of 550 (213 CBT, 79-80 IBT) or demonstrated proficiency.
Minimum GPA Requirement	3.0

### ACADEMIC INFORMATION

Duration of Exchange	Minimum 1 semester, maximum 1 academic year (2 semesters)
Language of Instruction	English
Number of Hours per Semester per Course	Typically 45
Number of Weeks of Study	15
Required Number of Courses	At least 12 units of study (typically courses are 3-4 units each)
Language Facilities and Support	The Tutoring, Learning and Testing Center and the Career and Professional Development Center are other support centers, but Chapman does not offer ESL classes.
Course Registration Restriction	Exchange students can take any undergraduate course that does not have a pre-requisite or is specified for Majors Only. Students may only register for courses with pre-requisites if approval from the Department Chair has been granted and appropriate equivalent courses at their home university meet the pre-requisite(s) at Chapman. Additionally, the student must get approval from the Department Chair to take a class that is for Majors Only. Please note that additional fees apply to most Film and Television classes and the availability of those courses is very limited. This includes Public Relations and Digital Arts courses.
Course Registration Period	Courses must be submitted to the Center for Global Education by April 18 for the Fall semester and October 15 for the spring semester
Course Syllabus (website)	Detailed directions and information on how to select courses can be found in the link below. <a href="http://www.chapman.edu/international-studies/files/course_registration_tutorial.pdf">http://www.chapman.edu/international-studies/files/course_registration_tutorial.pdf</a>
Credit system	U.S. credits—usually 3 or 4 units per course
Grading system	A-F <a href="http://www.chapman.edu/catalog/oc/current/ug/content/1474.htm">http://www.chapman.edu/catalog/oc/current/ug/content/1474.htm</a>
Transcripts	An official transcript of course work and grade will be mailed to the Registrar of the home institution at the completion of each semester of attendance. Transcripts for ISEP students are mailed to ISEP Central.
Courses offered in English	All courses are offered in English. <a href="#">Course Catalog</a> .

### ACCOMMODATION

On-campus Accommodation	Chapman University will provide <a href="#">on-campus housing</a> for ISEP Exchange Students and for those partners which housing is included in the bilateral agreement.
Off-campus Accommodation	Off-Campus accommodation assistance is available to those partners for which housing is not included in the bilateral agreement.
Fees and Method of Payment	ISEP exchange students shall pay tuition, housing fees and meals to their home institution. All other exchange students will pay tuition and housing to their home institution as applicable per individual exchange agreements.
Meal Plan / Kitchen Facility in Student Accommodation	A meal plan is provided for ISEP exchange students. Other exchange students have the option of purchasing a meal plan to use in on-campus



	restaurants and cafeterias. Information on meals plans is available at: <a href="http://www1.chapman.edu/dining/plans/index.html">http://www1.chapman.edu/dining/plans/index.html</a> Kitchen facilities within accommodations can be requested depending on availability.
--	---

Are on-campus rooms available from arrival?	On-campus rooms are available from check-in date which is during the orientation week. Students will be notified about the exact check-in time via email from housing and residence life. Any other accommodations can be discussed with housing and residence life.
---	--

Telephone/internet line, air-conditioner etc.	Wi-Fi is available in dorms and all over the campus. Some of the dorms and most of the classrooms are equipped with air-conditioners.
---	---

Is there a pick-up service provided upon arrival?	There may be a limited airport shuttle available. Students will be sent information as it becomes available.
---	--

**EMPLOYMENT**

Employment Opportunities for Exchange Students	On campus employment is available for Exchange Students through our Student Employment Office. Internships for academic credit are also available to exchange students. These must be coordinated with the <a href="#">Career and Professional Development Center</a> and the International Scholar Services.
--	---

Employment Regulations	In order to be able to work on campus, students must obtain a Social Security Number. Students can work up to 19 hours per week.
------------------------	--

**ESTIMATED LIVING COSTS**

Food / Meals / Accommodations	About \$1200-1500 per month for non-ISEP students.
-------------------------------	--

Academic Expenses (e.g. books, equipment rental, etc.)	Depending on area of study and classes, between \$300 - \$500 for the semester.
--	---

Transportation	Public transportation is limited in Southern California. If a student is willing to buy a car it would be cost of the car and insurance, plus approximately \$150 for gas per month.  A commuter train system, <a href="#">Metrolink</a> , is available to Los Angeles, Riverside and the San Diego area and an extensive bus system is offered in Orange County via <a href="#">OCTA</a> .
----------------	---

Driving	To be able to drive a car in California students should obtain an American temporary driving license from the <a href="#">Department of Motor Vehicles</a> .
---------	--

**PANTHER PALS**

What is Panther Pal?	Panther Pal is a program that allows you the opportunity to connect with students already attending Chapman University. All inbound exchange students are assigned a Panther Pal who has either studied abroad, is going to study abroad, or has been abroad.
----------------------	---

How will Panther Pal benefit you?	Panther Pals help you become acclimated to Chapman, practice your English language skills, and have fun at the same time! They will be available to: <ul style="list-style-type: none"> <li>- Connect with you to answer all your questions about Chapman</li> <li>- Pick you up from the airport or meet you on campus upon arrival</li> <li>- Help you find services like the dining hall or Registrar's Office</li> <li>- Introduce you to the American culture</li> <li>- Introduce you to other Chapman students the first week of school</li> <li>- Help to make you feel comfortable in the new environment</li> <li>- <i>Show you the Orange Circle, local shops, restaurants etc.</i></li> </ul>
-----------------------------------	---



Send information to: <a href="mailto:exchange@chapman.edu">exchange@chapman.edu</a>	In order to be better matched up, please send information about your likes, interests in activities, music, sports, etc. Please make the subject of your email <u>Panther Pal</u> .
--	---

### INTRAMURAL SPORTS

Intramural Sports	Recreational sports are available for all students. <a href="http://www.chapmanathletics.com/recreation/intramurals/index">http://www.chapmanathletics.com/recreation/intramurals/index</a>
Fall Sports	3 vs. 3 Basketball and 4 vs. 4 Volleyball
Spring Sports	3 vs. 3 Basketball, 7 vs. 7 Ultimate Frisbee, 4 vs. 4 Volleyball, and 7 vs. 7 Soccer
Contact: Intramurals Director <a href="mailto:dbishop@chapman.edu">Dave Bishop</a>	Phone: +1 (714) 997-6769 Email: <a href="mailto:dbishop@chapman.edu">dbishop@chapman.edu</a>