

## Factsheet for incoming Erasmus exchange students

### IMPORTANT NOTICE

This factsheet is for students who have been nominated or selected by their home university to study as Erasmus exchange students at Ulster University.

If your home university has not signed an Erasmus exchange agreement with Ulster University, or the Erasmus exchange agreement we have is in a different subject area from the one you study, I am sorry but we will not be able to accept you as an Erasmus exchange student.

This factsheet aims to give you an introduction to the application procedures for Erasmus exchange students and to Ulster University.

### Online Application Process

If you have been nominated or selected to apply for a period of study at the Ulster University as Erasmus exchange student, you must submit an online application form at [www.ulster.ac.uk/applyonline](http://www.ulster.ac.uk/applyonline).

Please follow the steps below:

1. As a new user, you should click on “first time user account creation” at the bottom of the page to create your own Login ID and PIN.
2. In the “Application Type” section you should choose “International Exchange Program”.
3. In the “Programme Selection” section you should scroll down to choose the option for “Exchange” in the relevant faculty and on the relevant campus. If you are not sure which faculty or campus you should apply to, please ask the Erasmus coordinator at your home university.
4. Complete all other sections and submit your form. The deadline for application is 30 June for entry in Semester 1 and 30 November for entry in Semester 2.

When we have processed your application form we will e-mail you to confirm your acceptance and will send you further information to help you prepare to come to study at Ulster University.



## English language requirements

Although we do not require incoming Erasmus students to have a minimum level of English language or to have any English language qualifications (e.g. IELTS, TOEFL), it is important that your English is good enough to follow a course at university degree level.

While you are with us you may be required to do a large amount of reading as preparation for your classes, complete projects and presentations as part of a group, take class tests and 3-hour written examinations, regularly submit essays, and participate fully in seminars and tutorials (small, student-led classes under the supervision of a tutor). If you struggle with your English, you will find these tasks extremely difficult.

## Welcome Week

There is a Welcome Week for international students at the Coleraine, Jordanstown and Magee campuses of the University at the beginning of each semester. Students studying on the Belfast campus are invited to take part in the Welcome Week at Jordanstown. Welcome Week aims to help you to settle in by introducing you to the University, the local area and to Northern Ireland. It is a mix of information sessions and social events. When you arrive at the University, you will receive a comprehensive information pack, which includes information about Welcome Week, maps and local information. Attendance at Welcome Week is not compulsory, but it is strongly recommended.

## Your Studies Adviser

When we process your application form, we will allocate you to a Studies Adviser. Your Studies Adviser will be a teacher in your subject area. Many of our Studies Advisers are also Departmental Erasmus Coordinators. You may find that your Studies Adviser has even visited your home university, but we cannot guarantee this. Your Studies Adviser will work with you to help you make your final choice of modules and will be available to help you with any problems or difficulties that you may have with your studies during your time at Ulster University.

We will send you your Studies Adviser's contact details on our letter of acceptance. You are welcome to contact your Studies Adviser to introduce yourself before you come to Ulster University.



## English Language support

The Centre for English Language Teaching (CELT) at the University of Ulster offers a range of credit-bearing English language modules each semester to suit all levels of ability. These modules aim to help students with skills for academic study and everyday communication. You will have the opportunity to take modules offered by CELT during your studies at Ulster. You will be given more detailed information about the modules during Welcome Week.

More information can be found on our website: [www.ulster.ac.uk/international/](http://www.ulster.ac.uk/international/)

## Accommodation

There is a wide range of University on-campus, off-campus and private accommodation near each of the University's campuses. You can find detailed information about the accommodation choices that you have at: <http://www.accommodation.ulster.ac.uk/>. It is important that you choose the accommodation that best meets your needs, so please read the information carefully. Students at your institution who have already studied at the University of Ulster may also be able to advise you.

Erasmus exchange students will be offered university accommodation provided that there are vacancies remaining. In order to apply for university accommodation, you will also need your University of Ulster Student ('B') Number. The Erasmus Team will e-mail this to you on your confirmation of acceptance letter.

Please note that when you sign for your university accommodation you will be entering into a legally binding contract for one or two semesters. If you leave your accommodation before the end of the semester, you will not be entitled to a refund.

We look forward to receiving your application.