

**ERASMUS+
KEY DATA**



Full Legal Name of Institution	University of Kent
Erasmus+ Identification code	UK CANTERB01
Head of Institution	Professor Karen COX, Vice-Chancellor
Full Postal Address	Erasmus Team International Partnerships The Registry University of Kent CANTERBURY Kent CT2 7NZ UK
Visiting the office	International Partnerships, Room 155, First floor, Registry Extension
Telephone	+44 (0) 1227 824042 +44 (0) 1227 827818
Email	erasmus@kent.ac.uk
University website	www.kent.ac.uk

Staff responsibilities

Inter-institutional agreements, KA103	Mrs Jan LOWE, Erasmus Institutional Co-ordinator
Staff Mobility	Miss Janet WILSON-SHARP
Student Mobility	Miss Janet WILSON-SHARP Mrs Françoise McKEE Mr Nathan HARRIS (Maternity cover 17/18) Mrs Brechje KLOK-WHITE (Maternity leave 17/18)
KA107, Erasmus Mundus Joint Masters	Ms Primrose PASKINS

Academic Calendar

Terms	www.kent.ac.uk/about/termdates.php The University of Kent's academic year is split into <u>three terms</u> not two semesters.
Examinations	<u>All examinations</u> take place in the Summer Term (May-June). Students who register for the Summer Term are expected to sit their examinations.

Nomination and Application

Deadlines	15 May – September arrivals 15 October – January arrivals
Nomination process	Please send your nominations by email to erasmus@kent.ac.uk As a minimum, please include the following details for each student: Name Email address Duration of stay: either full academic year or specify which <u>terms</u> the student will spend at Kent Number of credits required by the home university (see note in Credits section)
Application process	Students should apply online through Kent Vision. The link to the application form will be emailed direct to the nominated students with the Guide for Erasmus students. Students must read this carefully <i>before</i> applying. All students must upload their Learning Agreement and recent transcript of marks as part of their application.
English language requirements	Undergraduates – minimum B1 on CEFR scale (A higher level is beneficial.) Postgraduates and staff – minimum B2 In most cases, a certificate or letter from the home university which confirms the student’s English language level is sufficient. If further evidence is required by the School at Kent, the student will be notified.
Postgraduates	Where an exchange agreement allows students to register for Masters degree, those students will be required to submit a Secure English Language Test certificate (SELT).
Visa requirements	Students who need a Tier 4 visa to study in the UK must have a valid SELT and meet the English Language requirements set by UK Visas and Immigration.

Practicalities

Accommodation	Campus accommodation is offered to Erasmus students who apply within the accommodation deadline. Details and virtual tours are available at: www.kent.ac.uk/accommodation
Insurance	All students must obtain the European Health Insurance Card and their own private travel insurance <u>before</u> coming to Kent.
Visa	UK Visas and Immigration: https://www.gov.uk/government/organisations/uk-visas-and-immigration The Erasmus Team cannot provide visa advice but students may contact Kent Union’s Advice Centre: https://www.kentunion.co.uk/welfare/advice-centre/international-students-and-visas/

Course Information

<p>Credits</p> <p><i>Credit requirements</i></p>	<p>Undergraduate modules are usually worth either 7.5 ECTS (equivalent to 15 Kent credits) or 15 ECTS (equivalent to 30 Kent credits).</p> <p>Postgraduate modules are usually worth 10 ECTS (equivalent to 20 Kent credits) each.</p> <p>Erasmus students are expected to take 30 ECTS per teaching term, 60 ECTS for the full academic year. This is the normal student workload and is achievable for Erasmus students.</p> <p>Important note: If you expect your students to take fewer credits at Kent, <u>please notify us in writing</u>.</p> <p>Module registration is time-consuming and places are limited, so it causes problems when a student drops out of a module or fails to complete the assessment because it is not required by the home university.</p>
<p>Choosing modules</p>	<p>www.kent.ac.uk/courses/modules</p> <p>Students should choose modules from the subject area of the exchange.</p> <p>More advice about module choices will be sent to nominated students in the Guide for Erasmus Students.</p>
<p>Module registration</p>	<p>Kent degree students choose their modules for the following year in March. It is <u>essential</u> that incoming Erasmus students apply and upload their Learning Agreements as early as possible in order to have the best choice of modules.</p> <p>The Erasmus Team will check Learning Agreements and register modules in the months before arrival. Students will be contacted by email about any queries or problems.</p> <p>Learning Agreements will be signed when modules have been approved and registered.</p>
<p>Module changes</p>	<p>Kent does <u>not</u> have an “add and drop” period.</p> <p>Students may only change registered modules on arrival if there is a timetable clash.</p>
<p>Assessment</p>	<p>Modules may be assessed in various ways: in class test or presentation, coursework essay, end of year exams etc.</p> <p>Coursework essays will be set during the term but may have a deadline after the end of term, for example exchange students who leave in December may have a deadline in January. Coursework is submitted online so students can do this after they have left Kent.</p>
<p>Examinations</p> <p><i>Undergraduates</i></p>	<p>All examinations are held in the Summer Term (May-June), at the end of the academic year. Resit examinations take place in August.</p> <p>Students who are nominated for a period including the Summer Term <u>are required to sit the examinations</u>. Alternative assessment is <u>not</u> offered for students who are registered for the Summer Term.</p> <p>Alternative assessment is offered in some Schools but <u>only</u> for students who have been nominated for a study period ending in December or April.</p> <p>The School of Economics and Kent Law School do <u>not</u> offer alternative assessment. Students taking Economics or Law should either choose modules</p>

Postgraduates	<p>which are assessed by coursework only or include the Summer Term in their study period.</p> <p>Assessment is normally by coursework.</p> <p>However, students in the School of Economics should stay for the Summer Term because many postgraduate modules have exams.</p>
Transcripts of Marks	<p>Transcripts of marks are published in July after the Boards of Examiners have met. Originals are sent to students' home addresses. ECTS transcripts are emailed to the partner universities.</p> <p>Students finishing in December may request a provisional transcript in February. The final transcript will be published in July.</p> <p>Students finishing in April may view their marks in the online Student Data Systems but will receive the official transcript in July.</p>

Support

Health and wellbeing support	<p>The University Medical Centre, pharmacy and nursing service provide a broad range of services for students: www.umckent.co.uk/</p> <p>The UK Council for International Students Affairs provides useful information about the NHS and accessing health care in the UK, amongst other things: http://www.ukcisa.org.uk/</p>
Disabilities, Specific learning difficulties	<p>Students who have a disability or specific learning difficulty should contact Student Support as soon as possible after they have applied so that the necessary practical/academic arrangements can be made before arrival. www.kent.ac.uk/studentsupport</p>
Mental health, counselling	<p>Student Wellbeing offers free, confidential counselling for all students and specialist support for those with mental health difficulties: www.kent.ac.uk/studentwellbeing</p>
Academic support	<p>This is available through the Student Learning Advisory Service and the Support teams in each School.</p>
Language support	<p>The Centre for English and World Languages provides free, non-credit bearing In-session English classes which students can take in addition to their credited modules. https://www.kent.ac.uk/cewl/courses/in-session/ie.html</p> <p>It also runs a pre-session English and Academic Skills for Exchange students course in September: https://www.kent.ac.uk/cewl/courses/short-courses/english-exchange.html</p>
Other services	<p>The College Masters provide assistance for all students in their colleges, and are responsible for non-academic discipline.</p> <p>The ecumenical, multi-faith Chaplaincy runs events and provides support for all students: https://www.kent.ac.uk/chaplaincy/</p>