



COLLEGE OF MANAGEMENT, NATIONAL TAIWAN UNIVERSITY EXCHANGE PROGRAM FACT SHEET 2023-2024



GENERAL INFORMATION

MAILING ADDRESS

Office of International Affairs
Room 903, Building I, College of Management,
No. 85, Section 4, Roosevelt Road, National Taiwan
University, Taipei, 106, Taiwan

TELEPHONE/FAX

+886 (0)2 3366 1030 / +886 (0)2 3366 5411

WEBSITE

www.management.ntu.edu.tw/en/ia

EXCHANGE AFFAIRS EMAIL

ntucomexchange@ntu.edu.tw

CONTACTS

DIRECTOR

Prof. Audrey HSU
Tel: +886 (0)2 3366 1131
audreyhsu@ntu.edu.tw

ASSOCIATE DIRECTOR

Ms. Celia YANG
Tel: +886 (0)2 3366 1033
chiayang@ntu.edu.tw

SENIOR MANAGER

Ms. Thera TU
Tel: +886 (0)2 3366 1032
theratu@ntu.edu.tw

MANAGER

(INBOUND EXCHANGE AFFAIRS)

Ms. Joyce WU
Tel: +886 (0)2 3366 1484
joycewu@ntu.edu.tw

MANAGER

(OUTBOUND EXCHANGE AFFAIRS)

Ms. Cola SUNG
Tel: +886 (0)2 3366 5410
hysung@ntu.edu.tw

MANAGER

(SHORT TERM PROGRAM)

Ms. Estelle WU
Tel: +886 (0)2 3366 1037
estellewu@ntu.edu.tw



NOMINATION PERIODS

NOMINATION PROCEDURE (FOR PARTNERS)

Via **CoM Online Nomination System**, a link will be provided at the start of the nomination period. The nomination deadline will also be announced in the email. Each nomination period will last about **30** days. **We would be grateful if you could check with CoM inbound exchange coordinator about the exchange slots before March for the Fall semester or Full-year nominations or before September for the Spring semester nominations.**

Full Year	Fall Semester	Spring Semester
Mid-March–Mid April 2023	Mid-March–Mid April 2023	Late September–Late October 2023

APPLICATION PERIODS

APPLICATION PROCEDURE (FOR STUDENTS)

Via **CoM Online Application System**, a link will be sent through email to your student(s) directly after completing the online nomination.

Student(s) may also go to the **CoM Online Application** website listed below for the application:

<https://ntucomexchange.ntu.edu.tw/incoming/incoming.student/login>

Full Year 2023-2024	Fall Semester 2023	Spring Semester 2024
Mid-March–Mid April 2023	Mid-March–Mid April 2023	September–October 2023

SEMESTER CALENDAR

FALL SEMESTER 2023

Suggested Arrival Period	Late August
Exchange Student Orientation	Late August
Semester Period	August – December
Final Examination Period	Mid-December

SPRING SEMESTER 2024

Suggested Arrival Period	Early February
Exchange Student Orientation	Early-February
Semester Period	February – June
Final Examination Period	Early June

More information:

<https://management.ntu.edu.tw/ia/IncomingExchange/AcademicInformation/AcademicCalendar>



ACADEMIC INFORMATION

ACADEMIC LEVELS OFFERED Undergraduate and Graduate

LANGUAGE OF INSTRUCTION Mandarin Chinese and English

LANGUAGE REQUIREMENT IELTS 5.5 or TOEFL 80 (iBT)

COURSES

The list of courses will be available approximately one month before the semester start date. Complete course lists and relevant information will be provided to exchange students.

****Please note that there is no guarantee on course availability and enrolment of the student's preferred courses.**

CREDIT SYSTEM

1 NTU credit = 1 contact hour per week over 18 weeks

1 NTU credit = 2 ECTS (for reference ONLY)

1 NTU credit = 1 credit hour (North American credit system)

At NTU, each course usually is worth 3 credits and meets 3 hours per week over 16 weeks (one semester).

COURSE LOAD

Undergraduate students are required to register for a minimum of **4** NTU credits and no more than **25** NTU credits per semester; Graduate students are required to register for a minimum of **4** NTU credits and no more than **20** NTU credits per semester during their exchange periods at NTU.

Students are also advised to check with their home institutions' requirements on course load while studying abroad.

EXAMINATIONS

The performance assessment varies: written or take-home exams, progress reports, oral presentations, group reports, and essays.

Exams are scheduled during the Final Examination Period, typically held in January for Fall Semester or June for Spring Semester. Under exceptional circumstances, when students cannot stay until the end of the scheduled examination period, students may inform the instructors at the beginning of the semester and see if an alternative exam can be arranged. The Office of International Affairs will not become involved in individual instructors' decisions on such arrangements.



GRADING SYSTEM

GRADING SYSTEM (FOR REFERENCE ONLY)

A+ = 4.3	A = 4.0	A- = 3.7
B+ = 3.3	B = 3.0	B- = 2.7
C+ = 2.3	C = 2.0	C- = 1.7
B- / C-		Lowest Passing Grade
W		Withdrawal
F		Fail (insufficient)
X		Fail (insufficient)
NC		No Credit

Graduate Level

B-	Lowest Passing Grade
----	----------------------

Undergraduate Level

C-	Lowest Passing Grade
----	----------------------

TRANSCRIPTS

Grades will be awarded for every course in which a student is enrolled. At the end of the exchange period, one copy of the transcript of grades for each student will be mailed to the International Office of the home institution as soon as all of the grades are available, approximately 4 weeks following exams.

VISA INFORMATION

Once accepted into the **CoM Exchange Program**, exchange students will receive an official Letter of Acceptance issued by NTU. Exchange students must apply for a valid Visitor or Resident Visa* with the Letter of Acceptance from NTU in their country of residence BEFORE entering Taiwan. More visa information will be provided after issuing the official Letter of Acceptance from NTU.

* Not applicable to PRC (Chinese) Passport Holders

PRC (Chinese) Passport Holders must apply for an Exit and Entry Permit (入出境許可證) BEFORE entering Taiwan; more visa information will be provided after the issuance of the official Letter of Acceptance from NTU.

<https://management.ntu.edu.tw/ia/IncomingExchange/Pre-ArrivalInformation/visa>

INSURANCE

Exchange students must show proof of accident/health insurance valid for the entire exchange period and their applications. Exchange students are advised to purchase insurance in their home countries.



ACCOMMODATION

NTU Student Residences

Our dorm capacity decreased significantly due to COVID-19; therefore, we can't guarantee housing for all students. Please consider this information when applying to our exchange program.

Exchange students who are interested in staying at NTU Student Residences may apply. The price is between TWD 5,100-7,800 per month.

Room Type	Fee (Subject to Change)	Description
Single Room	TWD 7,800 per month	Private bathroom
Double Room	TWD 5,100 per month	Private bathroom shared with two residents

<https://management.ntu.edu.tw/ia/IncomingExchange/Pre-ArrivalInformation/accommodation>

Off-Campus Accommodation

Exchange students who choose off-campus accommodations are responsible for finding their own housing.

ESTIMATED LIVING EXPENSES

Items	1 Semester / 5 Months
Accommodation (NTU Student Residence)	TWD 25,500 - 39,000
Textbooks / Stationery	TWD 6,000
Mandatory Campus Internet Access Fee	TWD 400
Food	TWD 60,000
Public Transportation	TWD 10,000
Recreation/ Entertainment / Miscellaneous	TWD 30,000
Total Estimated Costs	TWD 130,900 - 143,400

*USD1 = TWD 29.41 ; €1 = TWD 36.28 (February 2018)

- ◆ Accommodation rate is based on Single Room rate at NTU Prince House Student Residence.
- ◆ All students are required to pay the mandatory Campus Internet Access Fee every semester.
- ◆ Estimated food cost only applies to meals provided by on-campus cafeterias.

CHINESE LANGUAGE COURSE (For non-native Chinese speakers ONLY)

All exchange students are eligible to apply for a FREE Chinese language course during their exchange period at the College of Management, National Taiwan University.



ORIENTATION

The Exchange Student Orientation is **MANDATORY** for all exchange students. This session allows exchange students to meet with fellow exchange students to familiarize themselves with the NTU campus and with NTU's academic and administrative policies. Further general information on studying and living in Taiwan will also be provided at the orientation. The Orientation is usually held one week before the semester starts.

STUDENT SERVICES

Exchange students have full access to on-campus resources, including athletic facilities, computing services, library, restaurants, international student support, and student clubs/organizations.

BUDDY PROGRAM

The Buddy Program is a student volunteer program designed to support new international exchange students and promote intercultural understanding. It is coordinated and supported by the Office of International Affairs in the College of Management. Each exchange student will be assigned to a CoM Buddy who will give cultural guidance, information about life in Taiwan and at NTU, and other assistance if needed.