

Factsheet for Exchange Student Program

Ver: 11109

General Information and Contacts	
Name of University	National Taiwan Normal University http://en.ntnu.edu.tw/
Office Address	Office of International Affairs No. 162, Section 1, Heping East Road, Taipei 10610, Taiwan Tel: +886-2-7734-1282 Fax: +886-2-2369-8305 http://ap.itc.ntnu.edu.tw/istudent/oia/index.jsp
Contact Person, Title and E-mail	Inbound & Outbound Exchange Program Coordinator Ms. Ting-Hsuan Lee Tel: +886-2-7734-3190 E-mail: astorthlee@ntnu.edu.tw Mr. Cheng-Yi WU Tel:+866-2-7734-3295 E-mail: crucify0202@ntnu.edu.tw
Program Outline	https://www.mgt.ntnu.edu.tw/en/

Academic Calendar	
Fall Semester	Spring Semester
Class begins: Beginning of September	Class begins: Mid of February
Class (exam.) ends: End of December	Class (exam.) ends: Mid of June

Accommodation	
On-campus Dormitory NTNU Campus Inn (operated by <i>School of Continuing Education[SCE], NTNU</i>)	<i>NTNU Campus Inn</i> is one of the newest NTNU dormitories, located at Library Campus with convenient transportation, safe neighborhood, and easy access to daily necessities. It provides front desk service and security control for public area, and well-equipped in-room facilities like bathroom, beds, desks, chairs, closets, air conditioner...etc. Students will receive application information for <i>NTNU Campus Inn</i> after being admitted as exchange students, they can apply for their preferred room type by filling out the on-line application form. Please note that NTNU SCE reserves the rights to adjust the room or bed.
Types and Fees	<ul style="list-style-type: none"> ● Rent Fee: NTD30,000~NTD60,000 per semester (varies by room types) ● Room Types: 2-bed/3-bed/4-bed room



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Application	
Number of Exchange Students Accepted	Each institution may send and accept under this program not more than the equivalency of one student each year.
Length of Study	One semester (Fall and Spring, 18 weeks) or one academic year
Levels	Undergraduate/Graduate students
Application Period (subject to change)	Fall Semester: March 1 ~ April 30 Spring Semester: September 1 ~ October 31
Minimum GPA Requirement	GPA 3.0/4.3 or 75% average
Minimum English Requirement	TOEFL iBT 83 or IELTS 6.0 (suggested requirement)
Required Documents	<ul style="list-style-type: none">● On-line Application Form: http://ap.itc.ntnu.edu.tw/istudent/IE/ Print into hardcopy, sign and attach passport-size headshot photo● Study Plan (approx. 800 to 1000 words, for both undergraduate and postgraduate)/ Research Plan (approx. 800 to 1000 words, for postgraduate only)● Letter of Recommendation● Official Academic Transcript (issued within 3 months)● Enrollment Certificate (issued within 3 months)● Photocopy of Passport● Other Supporting Documents (if any)● Formal Headshot Photo (with high resolution) <p>* All documents must be in either Chinese or English.</p> <p>* All hardcopies must be submitted to home institution's office in charge.</p>



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Major & Course	
Complete Course Information	http://courseap.itc.ntnu.edu.tw/acadmOpenCourse/CofopdlCtrl?language=english
Courses Conducted in English	http://courseap.itc.ntnu.edu.tw/acadmOpenCourse/CofopdlEngTauhtGridCtrl
Global Culture Programs (GCP)	The “Global Culture Programs (GCP)” is a series of culture-related courses that are exclusively taught in English (e.g. “Literature and Arts”, “Introduction to Chinese Traditional Culture”, “Readings in Chinese and Western Art” ...etc). The GCP courses are to be supplemented by credit-bearing Chinese language courses, which provides student with a set of balanced curricula of both culture and language. GCP course list can be found at the link mentioned above.
Course Registration Period	Will notify students before they arrive.
Chinese Language Program	Non-Chinese-speaking exchange students are eligible to take a tuition-waived Chinese training program (up to 6 hours per week) at Mandarin Training Center (MTC). This Chinese training program does not provide academic transcript with credit(s) for attendees, but will provide a <i>Record of Study</i> to prove attendee’s study hours, grades, and course(s) they have taken.

Required Course Load	
Minimum Number of Courses	Exchange students are required to enroll in at least one course provided by the Host Department and one course of GCP (Global Culture Programs) .
Maximum Credit Load	Undergraduate: maximum 20 credits in one semester Postgraduate: maximum 18 credits in one semester
<ul style="list-style-type: none"> * One semester consists of 18 weeks. 1 hour of lecture/tutorial per week or 2-3 hours laboratory/fieldwork per week for a whole semester results in 1 credit. * 2 ECTS = 1 credit 	

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Others									
Insurance Requirement	<ul style="list-style-type: none"> ● Purchase Insurance at Home Country <ol style="list-style-type: none"> (1) All exchange students are required to purchase both overseas Accidental Insurance & overseas Medical Insurance at home country. (2) Each kind of insurance shall worth a minimum of NT\$1,000,000 (approx. US\$35,000) valid for the entire exchange period. ● National Health Insurance (NHI) (1 Academic Year students only) National Health Insurance is required by Taiwanese government from the 7th month after arrival. It is strongly recommended that students purchase adequate health insurance from home country before joining NHI. 								
Vaccination/Medical Check	Inbound students should present the health certificate. The form can be downloaded via http://www.cdc.gov.tw/downloadfile.aspx?fid=076EEF993D0E32FD								
VISA Application	<ul style="list-style-type: none"> ● Students who study LESS than 6 months → VISITOR VISA: an extension can be claimed 15 days before expiry. ● Students who study MORE than 6 months → RESIDENT VISA: required to apply for Alien Resident Certificate (ARC) within 15 days after arrival. <p>Republic of Indonesia Passport Holders Only For Indonesian citizens who plan to study or exchange at universities in Taiwan for more than 6 months, they are required to submit following language proficiency certificate(s) while applying for visa to Taiwan. <u>Chinese-taught Program</u>: TOCFL A2 or above <u>English-taught Program</u>: TOEFL iBT 26, TOEFL ITP 385, TOEIC 375, IELTS 3.0 (Please check the announcement in Indonesian at website below: https://www.roc-taiwan.org/id_en/post/2379.html)</p>								
Living Cost in Taipei City (The actual living cost depends on individual needs)	<table> <tbody> <tr> <td>Housing (off campus)</td> <td>NT\$8,000~12,000/month</td> </tr> <tr> <td>Living (meals, transportation...etc)</td> <td>NT\$6,000~10,000/month</td> </tr> <tr> <td>+</td> <td></td> </tr> <tr> <td>Total</td> <td>NT\$14,000-22,000/month</td> </tr> </tbody> </table>	Housing (off campus)	NT\$8,000~12,000/month	Living (meals, transportation...etc)	NT\$6,000~10,000/month	+		Total	NT\$14,000-22,000/month
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Application Flowchart

