

1. General Information

Office of International Affairs, Hanyang University ERICA	
Website	http://www.hanyang.ac.kr (main) http://global.hanyang.ac.kr (Office of Int'l Affairs, ERICA Campus) http://ericaexchange.hanyang.ac.kr/ (exchange & visiting program)
Mailing Address	Office of International Affairs, 55 Hanyangdaehak-ro, Sangnok Ansan, Gyeonggi-do 15588, Korea Email: ericaincoming@hanyang.ac.kr Fax: +82 31 400 5090
Coordination of Student Mobility	
Inbound Program	Ms. Yoorhi Choi Email: yoorhi@hanyang.ac.kr Tel: +82 31 400 4912
Outbound Program	Ms. Yejin Park Email: yejin6543@hanyang.ac.kr Tel: +82 31 400 4917

2. Important Notices

Cumulative GPA Confirmation

To consider and respect as much as our partners' diverse grading system and to meet the qualification of the Hanyang University exchange program, we would like to request a confirmation from the student's home university for the cumulative GPA. There will be a part on the nomination form to confirm that the student's cumulative GPA is over 60% based on home university grading system, and it should be confirmed by the home university coordinator in order for the student to be qualified to apply for the Hanyang exchange program.

National Health Insurance

The Korean government is mandating all long-term sojourn foreigners to be registered for the National Health Insurance (NHI) since March 2021. Exchange students will be subject to the registration after applying for the Foreign Registration Card. The monthly amount of the NHI will be **approximately 66,000 KRW** from March 2023. Please note that the individual health insurance will be still required, as the NHI will not be valid until the foreign registration card is issued, and it may not cover some unexpected matters related to international students, such as hospitalization and etc. Note those eligible for NHI Registration Exemption can apply for exemption on their own, and further information will be shared later.

Korean Language Course

Hanyang University has been providing two types of Korean Language Courses free of charge to exchange students. Only Survival Korean (equivalent to 3 credits) will be offered for free, and Intensive Korean will be 100% students' responsibility from Spring 2023. Refer to below table.

		Survival Korean	Intensive Korean
Period	1 semester	Max. 1 session (during semester)	Max. 1 session (during semester)
	2 semesters	Max. 2 sessions (during semester)	Max. 3 sessions (during semester & vacation)
Credit		3 Credits	13 Credits
Time		Tue&Thu or Mon&Wed (6pm-8pm)	Mon-Fri (9am-1pm or 2pm-6pm upon level)
Fee		Free	1,120,000 KRW
Note		We do NOT allow exchange students to take Korean Language Courses only. Students should take at least 1 regular course even though taking Korean language course to complete their exchange period.	

3. Important Dates

	2023 Spring	2023 Fall (Tentative)
Online Nomination Begins (by Home University Coordinator)	October 1, 2022	April 1, 2023
Online Nomination Deadline (by Home University Coordinator)	October 15, 2022	April 15, 2023
Online Application Deadline (by Students)	October 31, 2022	April 30, 2023
Semester Dates	March 2 – June 21, 2023	September 1 – December 21, 2023
On-campus Dormitory	Check-in: 2-3 days before the Semester Starts Check-out: Depends on the number of months students choose to live	
Orientation	1-2 working days before the Semester Starts	
Exam Period	Midterm exam: <u>Mostly</u> 7 th ~ 8 th week of Semester Final exam: <u>Mostly</u> the last week of Semester * Each course can have a different exam period	

- ※ Nomination will be accepted only through Hanyang's form and email nomination will **NOT** be accepted.
- ※ Application instruction will be sent to the nominated students directly from Hanyang's International office.

4. Nomination & Application Process

IMPORTANT NOTICE	Course registration system in Hanyang University works on "first-come, first-served" basis. Students must be aware that it may be very difficult to register for some courses and their preferred choices of courses are NOT GUARANTEED . We ask exchange students to be flexible with their course preferences. If students have any essential courses required for graduation, <u>we suggest them to take it at their home university.</u>
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<p>Colleges/ Dept./ Division</p>	<p>Please refer to available colleges and departments for Spring 2023 in the following link (https://bit.ly/3CdHmOA).</p> <p>※ As the Office of Graduate School is only in Seoul campus, all exchange & visiting students (regardless of your level of study in your home university) coming to ERICA are enrolled on <u>the 4th grade at undergraduate level</u>. But Graduate students will have no problem in registering and taking either undergraduate or graduate courses at ERICA. You will be informed regarding this later.</p>																																
<p>Qualification</p>	<p>1) Must be officially nominated by home institution through Hanyang’s online system</p> <p>2) Must completed at least one (1) semester by the time of nomination</p> <p>3) Minimum Cumulative GPA must be over 60% in home university grading system</p> <p>Please refer to below examples.</p> <table border="1" data-bbox="443 680 1334 1122"> <thead> <tr> <th colspan="2">Grading Scale</th> <th rowspan="2">Minimum Requirement</th> </tr> <tr> <th>Lowest</th> <th>Highest</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>4.5</td> <td>2.7</td> </tr> <tr> <td>0</td> <td>4.0</td> <td>2.4</td> </tr> <tr> <td>0</td> <td>100</td> <td>60</td> </tr> <tr> <td>0</td> <td>20</td> <td>12</td> </tr> <tr> <td>0</td> <td>10</td> <td>6</td> </tr> <tr> <td>5</td> <td>1</td> <td>2.6</td> </tr> <tr> <td>6</td> <td>1</td> <td>3</td> </tr> </tbody> </table> <p>4) Language Proficiency (Korean or English)</p> <table border="1" data-bbox="443 1171 1345 1319"> <thead> <tr> <th>Language</th> <th>Required Minimum Level</th> </tr> </thead> <tbody> <tr> <td>Korean</td> <td>TOPIK Level 3</td> </tr> <tr> <td>English</td> <td>CEFR B2 (IELTS 5.5, TOEIC 785, IBT 72, ITP 543, Duolingo 90 etc.)</td> </tr> </tbody> </table> <p>* Exception: Korean Citizenship holders <u>or</u> Students studying at a university in following Countries: US, Canada (except Quebec), UK, Australia, Iceland, New Zealand</p> <p>※ Student who cannot satisfy above requirements can alternatively participate in the Visiting Student Program (tuition-paying program). Visiting Students are not counted towards the mobility balance. Detailed information can be found at our webpage</p>	Grading Scale		Minimum Requirement	Lowest	Highest	0	4.5	2.7	0	4.0	2.4	0	100	60	0	20	12	0	10	6	5	1	2.6	6	1	3	Language	Required Minimum Level	Korean	TOPIK Level 3	English	CEFR B2 (IELTS 5.5, TOEIC 785, IBT 72, ITP 543, Duolingo 90 etc.)
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<p>Required Documents (Students with OECD Nationalities)</p>	<p>Only officially nominated students will receive the application instruction directly from Hanyang International Office. Below documents must be uploaded <u>in English version or with English translation.</u></p> <p>**Please use Microsoft Edge or Chrome only. Other browsers like Firefox, Safari or Opera may not be fully supported**</p> <table border="1" data-bbox="403 1816 1409 2123"> <tbody> <tr> <td>1) Color ID Photo</td> <td>✓ Colored copy, Face only, JPEG format, 20KB or less</td> </tr> <tr> <td>2) Passport</td> <td>✓ Valid until 6 months or longer from the end date of program (e.g. Spring 2023 applicant should submit a passport which is valid until December 21, 2023)</td> </tr> <tr> <td>3) Official Academic Transcript</td> <td>✓ English Version with University logo and stamp ✓ Show all semesters an applicant has completed</td> </tr> </tbody> </table>	1) Color ID Photo	✓ Colored copy, Face only, JPEG format, 20KB or less	2) Passport	✓ Valid until 6 months or longer from the end date of program (e.g. Spring 2023 applicant should submit a passport which is valid until December 21, 2023)	3) Official Academic Transcript	✓ English Version with University logo and stamp ✓ Show all semesters an applicant has completed																										
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	4) Language Proficiency Form	DOWNLOAD (Click)
	5) Financial Affidavit	DOWNLOAD (Click) *Proof of funds is not required
	6) Health Insurance Certificate	<ul style="list-style-type: none"> ✓ Written in English ✓ Indicate applicant as a beneficiary ✓ Valid during the entire trip in Korea ✓ Cover int'l travel and medical expenses in Korea ✓ Indicate coverage and insure amount

Required Documents (Students with Non-OECD Nationalities)	<p>Only officially nominated students will receive the application instruction directly from Hanyang International Office. Among mandatory documents listed below, please note that documents #6, #7 MUST be submitted in hard copies by courier(post) to the address below. Documents #1 ~ #5 must be uploaded in English version or with English translation.</p> <p>**Please use Microsoft Edge or Chrome only. Other browsers like Firefox, Safari or Opera may not be fully supported**</p>	
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	6) Financial Affidavit	DOWNLOAD (Click) *Proof of funds is required
	7) Certificate of Enrollment	<ul style="list-style-type: none"> ✓ (Non-Chinese Nationals) Verified through <u>Apostille certification or Consular authentication from the Embassy of Korea</u> ✓ (Chinese Nationals) Verified through <u>China Higher Education Student Information (CHSI)</u>
	<p>※ Submission Instructions (Documents #6, #7)</p> <p>- Original copy of verified certificate of enrollment and Financial Affidavit form with the proof documents need to be submitted by post to the below address by November 30th, 23:59 KST (Wednesday): <u>Office of International Affairs, Student Welfare Building 3F, 55, Hanyangdaehak-ro, Sangnok, Ansan 15588, Gyeonggi-do, Korea</u></p> <p>- Electronic (scanned) copies of the documents need to be uploaded in the Online application system. (Document #6 in the Financial affidavit box, #7 in the transcript box)</p>	

5. Academic Information

English Courses

We offer around 500~600 courses in English (Major: 70%, Elective: 30%) per year over various departments. Exchange students are allowed to take courses from different departments **upon availability**. The most up-to-date course list becomes available a month prior to the beginning of semester. Until then, students should refer to the previous year's course list. (e.g. **2023 Spring semester** applicant should refer to **2022 Spring semester** course list). But note course list may differ every year. The previous English-taught course list (<https://bit.ly/3xVKHPS>) can be found as linked.

**We accept graduate students, but they are highly required to take undergraduate level (3rd – 4th year) courses, and the number of graduate courses to take can be highly limited.*

Credits and Study Load

1 HYU credit consists of 15 contact hours. (In most cases the conversion to ECTS is “1 Hanyang credit equals 2 ECTS”.) Regular student's study load at Hanyang is 15~18 credits per semester while maximum credits are 20. Exchange students should take **at least one** regular course to maintain their visa.

Course Registration

Before coming to Korea, students will have a chance to register courses online. There are different phases for course registration categorized by their major & year and it works on “first-come, first-served” basis. The specific dates will be sent to students directly through email and uploaded to our website: [Academic Calendar](#) (as of 2022)

Evaluation and Grade

Although the evaluation method may differ based on professor's policy, attendance is always an essential part of the evaluation process. Hanyang does not have re-sit examinations so the final grade inputted into the system cannot be changed. Students can take only one P/F course in one semester and most courses will be in letter grade. Please refer to the below chart for the grade system at Hanyang.

Letter Grade	Numerical Value	Grade Point
A+	95-100	4.5
A0	90-94	4.0
B+	85-89	3.5
B0	80-84	3.0
C+	75-79	2.5
C0	70-74	2.0
D+	65-69	1.5
D0	60-64	1.0
F	0-59	0.0

Transcript

Transcript becomes available approximately 2~3 weeks after the last day of semester. One (1) digital copy of transcript and two (2) copies of original transcript will be sent to student's home university's coordinator **upon completion of program**. A transcript for students who study at Hanyang for two (2) semesters will be sent to her/his home university only after the end of 2nd semester. Extra fees will be charged if students wish to receive additional transcripts of her/his program.

6. Campus Life

Housing

Students can apply for on-campus dormitory and the application will be done separately approximately two (2) months before the semester begins. Housing information can be found from [website](#) (available only in Korean). On-campus dormitory will **NOT be guaranteed** if students do NOT complete housing application or housing fee payment within deadline.

Buddy Program

Buddies are current Hanyang students who volunteer to support new students for their smooth settlement and adjustment into the life and culture in Korea. Representing Korea as a cultural delegation, buddies will interact with new exchange/visiting students throughout the semester and provide them assistance in various areas.

** Application instructions will be shared before the semester starts.*

Cost of Living (estimate)

Housing	Food	Personal Expenses	Total (per month)
Dorm: 300,000 KRW Off-campus: Above 450,000 KRW	400,000 KRW	250,000 KRW	950,000~1,100,000 KRW