



Applications for the first semester (January – June) 2020 at the University of Stellenbosch Business School (USB) are now open:

- 1 Partner institutions, who have not yet provided us with the official nomination for their student(s), are requested to provide us with the nomination as soon as possible.
- 2 Nominated students should follow this link to register online for MBA Full-time 2020 (English) - first intake: <http://applications.usb.ac.za/international>.
- 3 Once nominated students have completed the online registration, they are required to complete the Subject Registration Form and send the completed form to: maynette@sun.ac.za.



DEADLINE FOR APPLICATIONS IS FRIDAY, 30 AUGUST 2019

If any problems are experienced during the online application process, please contact the USB IT Department via the following email address: bpcict@belpark.sun.ac.za.

Semester dates

- Orientation:** 13 – 14 January *Compulsory*
- Term 1:** 15 January – 20 March
- Term 2:** 30 March – 12 June

The following subjects are available to exchange students in the first semester
(January – June) 2020

1st Semester 2020

TERM 1:	Credits	TERM 2:	Credits
Organisational Behaviour (OB)	8 SAQA	Business in Society (BiS)	8 SAQA
Economics for Managers (EM)	8 SAQA	Accounting for Decision-Making (ADM)	8 SAQA
Managerial Statistics (MS)	8 SAQA	Operational Excellence (OE)	8 SAQA
Managerial Accounting (MA)	8 SAQA	Contemporary Decision-Making (CDM) *MS is a prerequisite	12 SAQA
Business Communication Skills (BCS)	4 SAQA	Strategic Marketing and Branding (SMB)	8 SAQA
Strategic Analyses (SA)	8 SAQA		

PLEASE NOTE:

***A student may complete assessments for Term 1 modules at the start of Term 2

The MBA curriculum is on South African NQF 9 level.

Credit conversions:

Credit conversion recommendation (ECTS to SAQA) on the MBA curriculum 2020 at USB:

- Please note that each SAQA credit at the USB = 120 min of class contact, ie. 2 hours. Each credit = a total of 10 hours of learning (including 2 class hours)

That is 10 notional hours per credit

- We recommend a conversion of 1 ECTS : 2.5 SAQA

Exchange student requirements:

Exchange students join our full-time/blended MBA/ PGDip BMA programme(s). Our general academic requirement is an average of 70%. Our compulsory work experience requirement is a minimum of 18 months of relevant experience.

The following documents have to be uploaded during the online application process before your student can submit the application:

- Letter of recommendation from home institution
- Comprehensive CV (proof of at least 18 months' relevant work experience required)
- Academic record (70% average or more)
- **TOEFL criteria:** Minimum score 90 (or a letter from your home institution confirming proof of English proficiency on Masters level)
- **Minimum age:** 22

Limited capacity: Meeting entrance requirements does not mean admission, we have limited capacity and can therefore only accept the strongest applications.

Compulsory fees:

Although tuition fees are waived in lieu of the exchange agreement, the compulsory Exchange Administrative Fee (EAF) for 2020 is ZAR 13 667.00 per exchange student. (The EAF is subject to change upon approval by the Student Fees Committee)

Payment of the EAF is required prior to registration.

The EAF includes the following:

- Airport transfers
- Orientation programme and catering
- Internet and E-mail access
- Student Card
- Photocopies
- Teas/coffees
- 2 x term functions
- Company visits with transport
- MBA course outlines
- E-Books / Textbooks

Excluded:

- Accommodation
- Meals
- Transport
- Medical insurance and costs
- Flights

VERY IMPORTANT NOTICE:

Due to new SA immigration regulations and policies, applications for study permits take longer than before. Application requirements have also changed.

It is imperative that your nominated student(s) contact the nearest SA Mission abroad as soon as possible to enquire about the requirements for study permits for South Africa. Your student(s) would only be able to apply for their study permits once they have received the admission letter from the USB.

We will expedite our application process and provide admission letters by Friday, 6 September 2019.

The onus rests on each applicant to ensure that he/she is fully aware of the exact requirements and time lines of their nearest SA Mission abroad.

Kindly note the following important few points:

- The International Office will not be able to speak to any foreign representative about the status of an application once submitted.
- Study permit applications at SA Missions abroad take a minimum of 9 weeks to process.
- Full police clearance certificates will be required for every application for every country he/she has resided in for 12 months or longer since 18 years of age.
- Full and unabridged birth certificates are required for all applicants.
- All documents should be certified and translated into English before submission (in order not to delay the outcome of the application).