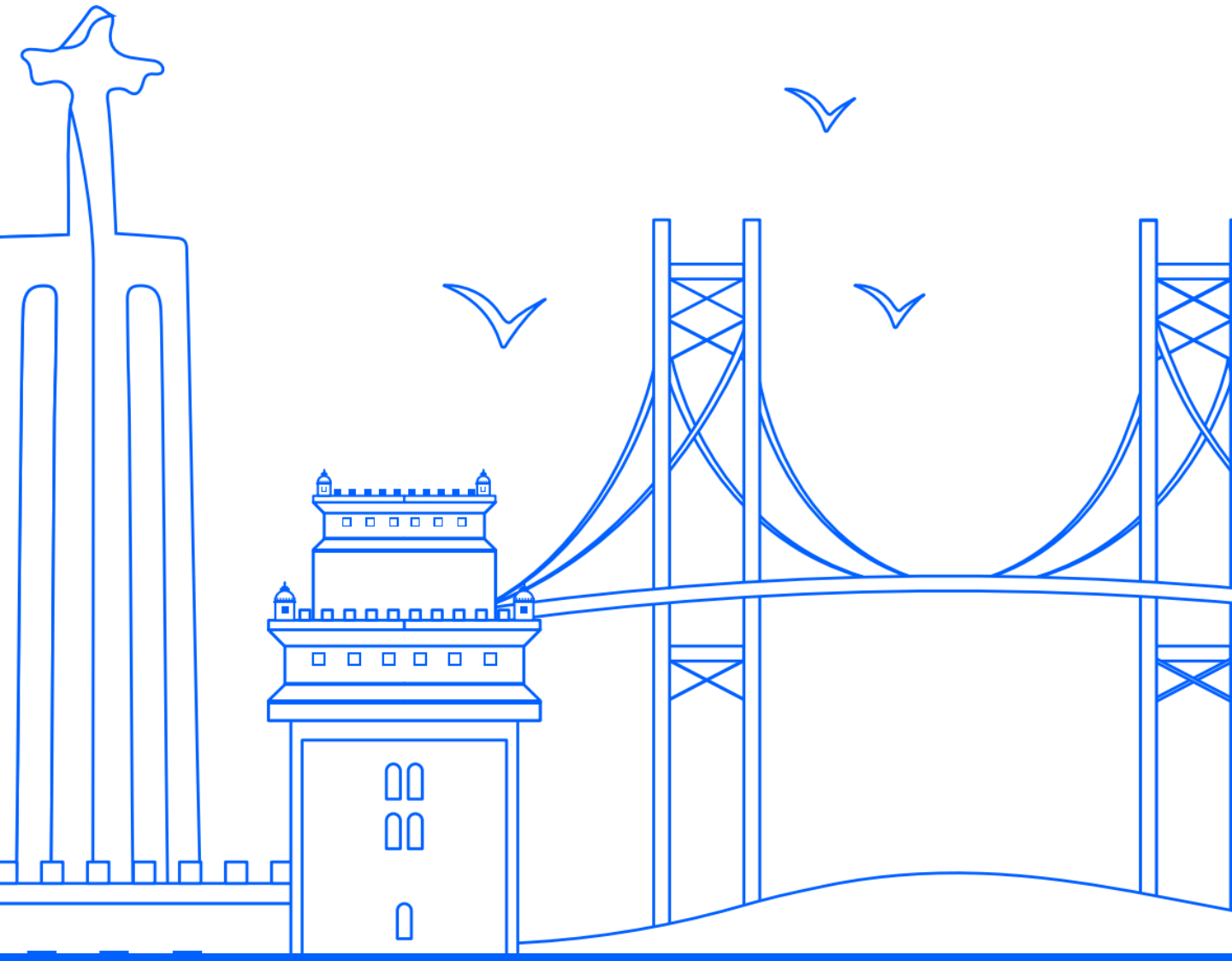
CATÓLICA LISBON SCHOOL OF BUSINESS & ECONOMICS

Achieve greatness

FACTSHEET

WELCOME TO CATÓLICA-LISBON SBE

2026 - 2027



#26 GREATNESS THAT SHAPES THE FUTURE

TOP EUROPEAN BUSINESS SCHOOLS

AACSB ACCREDITED

EFMD EQUIS ACCREDITED

ASSOCIATION OF MBAS ACCREDITED

NOMINATION AND APPLICATION PROCEDURES

PARTNER UNIVERSITIES' NOMINATIONS

All nominations should be submitted through our incoming platform MyExchange. Nominations sent by e-mail will not be considered.

First/Fall Semester and Academic Year: **15th March – 15th April**
Second/Spring Semester: **15th September – 15th October**

A nomination to replace a student's withdrawal is accepted if the withdrawal occurs during the nomination period (replacement in the same semester) or after the nomination period (replacement in the following semester).

STUDENTS' APPLICATIONS

Students will be contacted directly by e-mail once the nomination period has officially ended. All applications must be submitted through MyExchange.

First/Fall Semester and Academic Year: **16th April – 15th May**
Second/Spring Semester: **16th October – 15th November**

ACADEMIC CALENDAR*

UNDERGRADUATE

FALL SEMESTER
Start Date: Aug 28th
End Date: Jan 22nd, 2027

SPRING SEMESTER
Start Date: Jan 29th, 2027
End Date: Jun 30th, 2027

MASTER

FALL SEMESTER
Start Date: Aug 28th
End Date: Dec 19th

1ST TRIMESTER
Start Date: Aug 28th
End Date: Oct 23rd

2ND TRIMESTER
Start Date: Oct 26th
End Date: Dec 19th

SPRING SEMESTER
Start Date: Jan 29th, 2027
End Date: June 5th, 2027

3RD TRIMESTER
Start Date: Jan 29th, 2027
End Date: April 8th, 2027

4TH TRIMESTER
Start Date: Apr 12th, 2027
End Date: June 5th, 2027

*__Students must remain in Lisbon until the conclusion of the last day of classes.__ *There are no alternative exam dates or assessment methods.*

ACADEMIC INFORMATION

LANGUAGE OF INSTRUCTION AND LANGUAGE REQUIREMENTS

As all courses are taught in English, students must have the required level of spoken and written English equivalent to B1 level, according to the Common European Framework of Reference for Languages. No certificates or proof of language level are necessary.

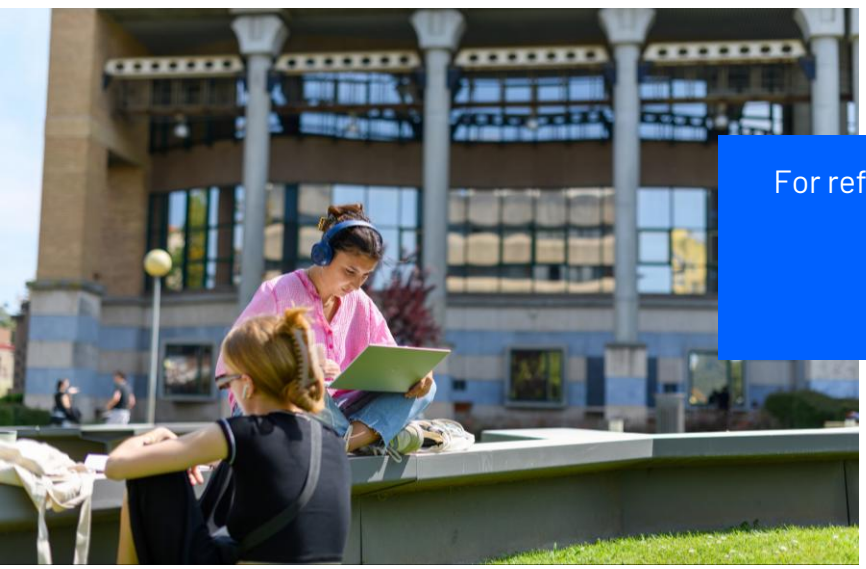
LANGUAGE COURSES

Language courses for exchange students are provided in collaboration with the Faculty of Human Sciences. These are **paid courses** offered every semester, starting at the beginning of September and February. There is an intensive (1.5 ECTS) and extensive (4.5 ECTS) course and full details on costs are made available to students by May (Fall semester) and November (Spring semester).

COURSE OFFER

After completing the application students will receive their individual credentials (institutional e-mail and student number) to access the updated course catalogue.

⚠ Course enrollment is made on a "*first-come, first-served*" basis, which means we cannot guarantee slots in courses. To ensure a smooth process, we recommend having contingency plans (plan B, plan C) with alternative courses for enrollment.



For reference, check the courses available in the 2025-2026 Academic Year:

Undergraduate Exchange Courses
Master Exchange Courses

Please be aware that these courses catalogues might suffer some changes.

ACADEMIC INFORMATION

EXPECTED WORKLOAD

30 ECTS is the normal semester workload for a Católica-Lisbon SBE Undergraduate student, and **28 ECTS** for a Master student. The workload may include lectures, quizzes, mid-term tests, group assignments and/or a test at the end of the semester.

The maximum workload per semester for an exchange student is 33 ECTS if including an optional and paid **language course**. Exchange students, however, should follow their home Universities' guidelines.

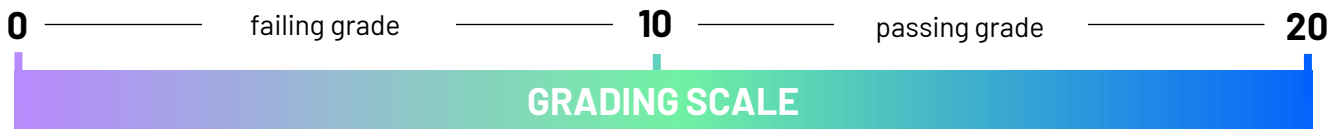
Please note that 1 ECTS-credit point stands for close to 6 contact hours and an estimated workload of around 25 to 30 hours. To determine the number of contact hours of a course, the process should be as follows:

NUMBER OF HOURS OF A CLASS PER WEEK x NUMBER OF WEEKS THE CLASS TAKES PLACE

For example, a 3.5 ECTS course equates to 3 hours of class per week, and because it is a trimester course, it runs for 6 weeks, therefore, 3 x 6 = 18 contact hours.

However, a 7 ECTS course equates to 4.5 hours of class per week, and being a semester-long course, it runs for 12 weeks, therefore, 4.5 x 12 = 54 contact hours.

GRADING



LONG-DISTANCE EXAMS

In case of overlapping academic calendars or proven illness, Católica-Lisbon SBE may allow the performance of long-distance exams, either sending Católica-Lisbon SBE's exams to be supervised at the partner universities or invigilating exams from partner universities.

Long-distance exams must be conducted on the same date and at the same time as they would occur in Portugal.

ACADEMIC INFORMATION

TRANSCRIPTS OF RECORDS

Students will be able to request their final Transcript of Records in their Personal Area Access (Fénix), **4 weeks after the end of the semester**. Guidelines and procedures will be sent to e-mail closer to the date. Please be aware that students are responsible for sending the Transcript to their home universities.

CERTIFICATE OF ARRIVAL / DEPARTURE

Certificates will be made available upon the student's arrival/departure. These certificates are issued based on Católica-Lisbon SBE's template; if our template does not comply with the student's home institution guidelines, we kindly ask the coordinators to reach out to the International Office team.

SPECIFIC LEARNING DIFFICULTIES (SpLDs)

Accommodations will only be granted if students or partner schools provide a medical letter with a recent evaluation that clearly states the recommended accommodations. The documentation should be provided no later than the second week of classes of each semester.

> The medical letter must be sent to the International Office (incoming.clsbe@ucp.pt) via e-mail.

PRATICAL MATTERS

ACCOMMODATION

CATÓLICA-LISBON does not offer on-campus accommodation.

Room: 400€ - 800€ (monthly)

Useful accommodation search links and a list of our accommodation partners that offer special discounts is made available after the application period.

HEALTH INSURANCE

Students from the EU, EEA, Switzerland and UK can access the Portuguese National Health System by showing a valid European Health Insurance Card.

For students from other nationalities, valid International Insurance is necessary.

IMMIGRATION

Students from the EU, EEA, Andorra, and Switzerland can travel with a valid national ID card or a valid Passport.

Students from other nationalities must apply for a **student visa** before entry into Portugal.

Where should you lodge a visa application

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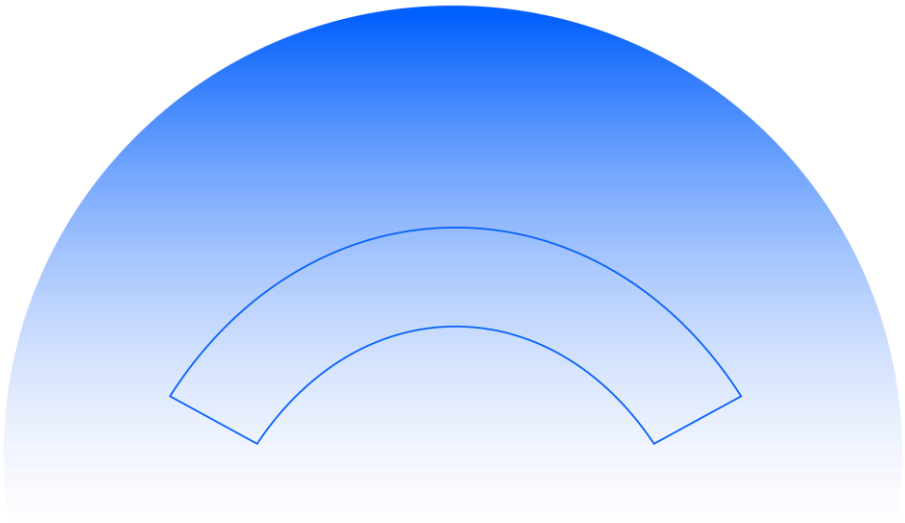

CATÓLICA LISBON SCHOOL OF BUSINESS & ECONOMICS

Universidade Católica Portuguesa

International Office
Room **5207** – 2nd floor

Walk-In Hours:
- Tuesdays & Thursdays
- **10:30** AM – **12:30** PM | **02:30** PM **– 04:30** PM

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Erasmus Code: PLISBOA01

Inter-Institutional Agreements & Partnerships
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Incoming Students
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Outgoing Students
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Double Degree
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Student Experience
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This document is merely informative, and its contents may change at any time without prior notice.