

## FACT SHEET – INCOMING EXCHANGE STUDENTS Autumn & Spring Semester 2020-2021

### KEY DATA OF THE INSTITUTION

Name University	Hanze University of Applied Sciences, Groningen
Website	<a href="http://www.hanzegroningen.eu">www.hanzegroningen.eu</a>
Erasmus code	NL GRONING 03
Institutional Coordinator	<b>Els van der Werf</b> Email: <a href="mailto:p.e.van.der.werf@pl.hanze.nl">p.e.van.der.werf@pl.hanze.nl</a>
Administration of <b>Erasmus</b> Agreements	<b>Emma Doesburg</b> Email: <a href="mailto:erasmusagreements@org.hanze.nl">erasmusagreements@org.hanze.nl</a>
Administration of <b>Bilateral</b> Agreements	<b>Mignon Tenpierik</b> Email: <a href="mailto:m.d.tenpierik@pl.hanze.nl">m.d.tenpierik@pl.hanze.nl</a>

### INTERNATIONAL SERVICE DESK (ISD)

Postal address	PO Box 30030, 9700 RM, Groningen, The Netherlands
Visiting address	Zernikeplein 7, International Office, T009A, 9747 AS, Groningen, The Netherlands
Telephone number	+31 (0)50 595 7800
Email address	<a href="mailto:exchange@org.hanze.nl">exchange@org.hanze.nl</a>
Website	<a href="http://www.hanze.nl/isd">www.hanze.nl/isd</a>

### INCOMING EXCHANGE STUDENTS (ISD)

<ul style="list-style-type: none"> <li>➤ International Business School</li> <li>➤ School of Communication, Media &amp; IT</li> </ul>	<b>Patricia Blokzijl</b> Email: <a href="mailto:p.blokzijl@pl.hanze.nl">p.blokzijl@pl.hanze.nl</a> Phone: +31 (0)50 595 6091
<ul style="list-style-type: none"> <li>➤ International Business School</li> <li>➤ School of Education</li> <li>➤ School of Architecture &amp; Built Environment</li> </ul>	<b>Esther Carwithen</b> Email: <a href="mailto:e.carwithen@pl.hanze.nl">e.carwithen@pl.hanze.nl</a> Phone: +31 (0)50 595 4948
<ul style="list-style-type: none"> <li>➤ School of Business Management</li> <li>➤ School of Facility Management</li> <li>➤ School of Law</li> </ul>	<b>Hedy Elliott</b> Email: <a href="mailto:h.elliott@pl.hanze.nl">h.elliott@pl.hanze.nl</a> Phone: +31 (0)50 595 4051
<ul style="list-style-type: none"> <li>➤ Institute for Life Science &amp; Technology</li> <li>➤ Minerva Art Academy</li> <li>➤ Prince Claus Conservatoire</li> <li>➤ School of Financial Economic Management</li> <li>➤ School of Healthcare Studies</li> <li>➤ School of Nursing</li> <li>➤ School of Social Studies</li> </ul>	<b>Jessica Gerdes</b> Email: <a href="mailto:j.m.gerdes@pl.hanze.nl">j.m.gerdes@pl.hanze.nl</a> Phone: +31 (0)50 595 3783
<ul style="list-style-type: none"> <li>➤ Institute of Engineering</li> <li>➤ School of Marketing Management</li> <li>➤ School of Sport Studies</li> </ul>	<b>Adriana Grimme</b> Email: <a href="mailto:a.grimme@pl.hanze.nl">a.grimme@pl.hanze.nl</a> Phone: +31 (0)50 595 2491

### IMMIGRATION PROCEDURE

ISD will arrange the <b>permit, visa and insurance</b> for exchange students with a non-European nationality. Check out the <a href="#">immigration procedure!</a>	<b>Corine Venema</b> Email: <a href="mailto:immigration@org.hanze.nl">immigration@org.hanze.nl</a> Phone: +31 (0)50 595 4032
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### HOUSING

Questions about housing? Ask our Housing Manager!	<b>Ria Visser</b> Email: <a href="mailto:housing@org.hanze.nl">housing@org.hanze.nl</a>
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## PRACTICAL MATTERS

Online nomination	We ask partner universities to fill out our <a href="#">online nomination form</a> . <i>Students can only be nominated for a Hanze School as stated in our Agreement.</i>
Nomination period	<b>Autumn semester:</b> 15 March – 15 May <b>Spring semester:</b> 15 September - 15 October
Online application procedure	Students need to apply online in Osiris and upload the required documents. Check out our <a href="#">application procedure!</a>
Application period	<b>Autumn semester:</b> 15 April – 1 June <b>Spring semester:</b> 15 September - 1 November
Exchange programmes	Find our current <a href="#">exchange programmes</a> online. <i>Students can only apply for an exchange programme with a Hanze School as stated in the Agreement</i>
Language of instruction	The language of instruction is English.
English language requirements	Exchange students are not required to submit proof of their English proficiency. Partner institutions are expected to select students who have a good standard of English (minimum of B2/CEFR)
Possibility of attending courses from different departments	Students can only apply for an exchange programme with a <i>Hanze School</i> as stated in the agreement. <i>Schools</i> offer fixed semester programmes (30 ECTS). It is not possible to ‘mix and match’ courses from different <i>Schools</i> .
Learning Agreements	Learning Agreements will be approved by the <i>School</i> . The International Service Desk cannot help with courses.
ECTS Course Catalogue	Browse the Course Catalogue at <a href="http://www.hanze.nl/ects">www.hanze.nl/ects</a>
ECTS grading tables	The <a href="#">ECTS grading tables</a> are explained online.
Semester dates	<b>Autumn Semester:</b> September – February <b>Spring Semester:</b> February – July The <a href="#">academic calendar</a> can be found on the website.
Welcome Day	At the start of each semester we organise a <a href="#">Welcome Day</a> for all new international students. On this day students will receive information about important practical matters. Accepted students will receive an invitation by email.
Registration Day	For students with a non-European nationality we organise a <a href="#">Registration Day</a> for immigration purposes. We urge Non EU students to attend!
Accommodation	Hanze UAS does not offer on-campus housing. For more information check out our <a href="#">housing</a> page and the housing page of the city of Groningen: <a href="https://www.athomeingroningen.com">https://www.athomeingroningen.com</a> . If you have any questions or problems, contact our Housing Manager at <a href="mailto:housing@org.hanze.nl">housing@org.hanze.nl</a>
Average cost of living	For information about <a href="#">cost of living</a> see our website.
Insurance	Make sure you are fully <a href="#">insured</a> for your time abroad. ISD will take out insurance for Non EU students.
Language Course for Erasmus Students	Students have the possibility to follow a language course at the <a href="#">Hanze Language Centre</a> . Available places are limited, and costs vary. EILC is not available.
Traveling to Groningen & Pick up service	Check out how you can best <a href="#">travel to Groningen</a> . We also offer a complimentary airport pick up service.

## PROGRAMME RELATED INFORMATION

Programme specific questions (**transcript of records, course information, learning agreements**) will be dealt with by the departmental/international coordinator of the Hanze *School*. You can find their details when you click on the applicable [exchange programme link](#).