

PARTNER INFORMATION SHEET

Institution	Universidad La Salle México	
Address	Center for International. Education La Salle, CIEL Benjamin Franklin 45, Col. Condesa 06140, Ciudad de Mexico, Mexico	
Head of International Relations Office	Mr. Roberto Pozos, Director roberto.pozos@lasalle.mx	
Contact for exchange students	Ms. Shweta Ramesh Academic Exchange Coordinator shweta.ramesh@lasalle.mx	
Telephone	+52 (55) 5278 9508	
Web pages	<ul style="list-style-type: none"> • Universidad La Salle • Center for International Education La Salle • Mobility Students 	
Areas and levels of study	<p style="text-align: center;">Undergraduate Programs</p> <p>30 programs in 7 faculties are open to mobility students</p> <ol style="list-style-type: none"> 1. Business 2. Humanities and Social Sciences 3. Law 4. Chemistry 5. Engineering 6. Architecture, Design and Communication 7. Nursing and Physiotherapy 	<p style="text-align: center;">Graduate Programs</p> <p><i>Especialidades</i> in the Faculty of Business are open to students who have authorization from home university and have completed a degree at university level. Courses may be restricted. Graduate programs in other faculties may be available upon request.</p>
Course Information	<p>Courses for mobility students</p> <p>Request course descriptions to CIEL, if needed. List of courses requested must be included in application. Course registration takes place during orientation week. Students must register at least 4 courses.</p>	
Language requirements	<p>Students must have an advanced level of Spanish to enroll in the mobility program. Students may present an official B2 certificate (DELE or SIELE) or transcripts from previous studies at a hispanic university. Otherwise, a certification test will be presented upon arrival. Students not meeting the requested level may participate in the program but are required to enroll in the Spanish Course, fees per course apply.</p>	

ACADEMIC CALENDAR 2020 – 2021

	Semester 1 (fall 2020)	Semester 2 (spring 2021)
Nomination and Application period	March 15 - May 15	September 15 - November 15
Arrival dates	July 26 th (undergraduate) August 23 rd (graduate)	January 17 th (undergraduate) January 2 nd (graduate)
Orientation Week	July 27 - 31 Mandatory for undergraduate students	January 18- 22 Mandatory for all students
Beginning & end of the semester (including examination dates)	Undergraduate: August 3 - November 27 Graduate: August 24 - December 3	Undergraduate: January 25 - June 3 Graduate: January 3 - April 27
Supplementary exams (if undergraduate course is failed)	December 4 - 10	June 11 -17
Transcripts released	Digital transcripts are sent to mobility coordinator in home university, approximately three weeks after the end of the semester.	

EXCHANGE STUDENTS INFORMATION

Application form and documents required	<p>Through the link provided the home university must do the registration online, attach the list of requested courses and supporting documents in a single-color PDF:</p> <ul style="list-style-type: none"> • Official <i>transcripts</i> • Recommendation letters (1 o2) • Autobiography • Intention letter • Curriculum Vitae (resume) in Spanish • Official Spanish certificate • Passport (ID image)
Health insurance requirements	Students must have an international health insurance plan with coverage in Mexico, during all their stay. It must include repatriation of remains. Proof of coverage must be provided before arrival.
Accommodation	Home- stays with Mexican families are available within walking distance of the campus. Monthly plans vary from \$6000.00MX to \$9000.00 MX (subject to change). Application deadline is 30 days before arrival date. Students may do their own housing arrangements, under their full responsibility.
Air transportation	Students should use an authorized taxi from airport. Service to La Salle has cost of \$20.00 USD approximate.

VISA information	Student VISA is not required for one semester. Students fill out a Multiple Migratory Form (FMM) at point of entrance, valid for 180 days. If coming for two semesters, students must get a student VISA in their country, and request a Non- Immigrant Form within the first 30-days of arrival in Mexico. More information here.
Cost of living (USD approx./ per month)	Housing: \$350.00 to \$600; food: \$150.00 to \$250; transportation: \$10.00 to \$20.00; cellphone: \$10.00 to \$15.00; other personal expenses: \$100.00 to \$150.00
Accepted Students	Information for accepted students

ADDITIONAL INFORMATION

- If students want to participate in the exchange program at one of the [15 La Salle campuses in Mexico](#), other than Universidad La Salle in Mexico City, please send an email to shweta.ramesh@lasalle.mx indicating university of interest, name of student, home university, e-mail and field of study.
- Home institution must nominate students and send the supporting documents (EXCEL and PDF) through a [link provided](#).
- Candidates must be enrolled as a full-time student home institution, have completed at least one full year of studies at home institution, have a minimum GPA of 2.5/4 (or 60% average or equivalent), be able to follow courses in Spanish.
- Grade system at Universidad La Salle is based on a 1 to 10 scale (6 is the minimum approbatory and 10 is excellent). Students must attend 80 % of classes to receive a final grade.
- Each effective learning hour equals 0.0625 La Salle credits. For instance, 4.5 credit course totals 72 hours of work (in the classroom and independent).
- Students must validate courses taken in La Salle at their home institution.
- Students must enroll a minimum of 4 courses and a maximum of 9 courses.
- Students must have an advanced level of Spanish to enroll in the mobility program. Spanish courses are mandatory for students not meeting the B2 level; fees per course apply.
- Tuition fees are waived to mobility students. Students must pay a mobility fee of \$2000.00 MX upon arrival. If staying for the academic year, the fee for the second semester is \$1000.00 MX.
- Before arrival, students must register to the program by send by mail proof of medical insurance, emergency information sheet with photo, and *hoja de políticas de La Salle*.
- Upon arrival, students must provide a copy of migratory form (FMM), VISA (if required) and pay the mobility fee.

February 2020