



IMPORTANT ACADEMIC INFORMATION

Tecnológico de Monterrey uses a numerical grading system with whole numbers, on a scale of 1 to 100. The minimum passing grade for all courses at Tecnológico de Monterrey is 70 (seventy) and, therefore, students can only earn credit for the courses in which they obtain a grade of 70 or higher. Tecnológico de Monterrey's Academic Department has defined the following equivalencies between the institution's numerical system and the descriptor grading system:

100	Excellent
90-99	Very good
80-89	Good
70-79	Average
Less than 70	Failing

Aside from the numerical grades, there are certain situations at Tecnológico de Monterrey in which students are graded with codes. The meaning of these codes are as follows:

EF (Excessive Absences) - This grade is assigned when a student has exceeded the maximum number of absences permitted in a course and is equivalent to a grade of 1 (one), on the scale of 1 to 100, for the purpose of calculating the student's grade point average. An EF grade is assigned by the Office of the Registrar. This is a failing grade and no credit is awarded.

NP (Exam not Taken) - This grade is given when the student does not attend the final exam session even though he/she has the right to do so. This is a failing grade and no credit is awarded.

DA (Academic Dishonesty) - When a student commits an act of academic dishonesty, the grade will be equivalent to 1(one). This is a failing grade and no credit is awarded.

NA (Fail) - This grade will be given when a student, after finishing the Foreign Language course, was not able to achieve the minimum score established to evaluate the proficiency of the English language.

A (Pass) - This grade is assigned in those courses where the student has been granted a credit transfer or equivalence for studies done in another university. The grade will not be considered for calculating the grade point average.

Another important criterion for Tecnológico de Monterrey is the number of study hours for each class. For undergraduate and graduate courses, the student must attend classes for a certain number of hours per week and also spend time outside the classroom on assignments.

The following table shows the number of study hours a student must complete per course, regardless of whether the course is taken during the regular academic session or during the summer session. The table also provides the equivalency between the Tecnológico de Monterrey unit system and the credit system used by several other universities.

	ITESM Units	Class hours	Non-classroom study	ECTS	U.S. Credits
Undergraduate	8	48	80	5	3
Graduate	12	42	102	7.5	3 (graduate credits)

The full-time course load at Tecnológico de Monterrey for undergraduate programs is 48 units per semester or 768 study hours.

The full-time course load at Tecnológico de Monterrey for graduate programs is 48 units per semester/trimester or 576 study hours.



EGADE Business School
Tecnológico de Monterrey