

**TOP 10**

GLOBAL MBA

QS  
WORLD  
UNIVERSITY  
RANKINGS

2020

FACT SHEET 2020

NUCB  
GRADUATE  
SCHOOL OF  
MANAGEMENT  
**BUSINESS  
SCHOOL**

## NUCB BUSINESS SCHOOL

NUCB Business School is situated in the downtown area of the city of Nagoya, which is centrally located in Japan. Access to Kyoto and Tokyo is fast and convenient for students and professionals. We offer the all-English Global Leader Program (GLP) at the Master's level for MSc and MBA students. The goal of our program is to cultivate highly skilled professionals with a global perspective, a strong sense of ethics, and the ability to lead and contribute positively to the international business community.

## APPLICATION PROCEDURES

### Deadline for Document Submission

- Fall Semester 2020                      May 1, 2020
- Spring Semester 2021                  December 1, 2020

### Application Steps

- Students submit application package to NUCB BS
- NUCB BS sends the Certificate of Eligibility (COE) and Acceptance Letter to each school after COE is issued by the Immigration Office
- Students apply for Student Visa at the Japanese Embassy in their home country with the COE and Acceptance letter

\*For details, please refer to the email sent to partner schools

## CONTACTS

Mr. Yohei Miyamura  
Incoming Exchange Coordinator / Student Support

Ms. Aimee Clark  
Outgoing Exchange Coordinator / Career Service

Mr. Usman Muzaffar  
Marketing & Admissions Coordinator

Ms. Rebecca Alpert  
Academic Affairs Coordinator

Mr. John Kang  
Assistant Director for International Development

International Affairs Office  
Email: [mba@gsm.nucba.ac.jp](mailto:mba@gsm.nucba.ac.jp)

## ACADEMIC CALENDAR

### Fall Semester 2020

- Orientation    September 11
- Term 1            September 22 – November 1
- Term 2            November 3 – December 22
- Term 3            January 9 – 31

### Spring Semester 2021

- Orientation    March 31
- Term 1            April – May
- Term 2            June – July

### Office Hours

Monday – closed  
Tue. – Sat. – 10:00 a.m. – 8:00 p.m.  
Sun. – 10:00 a.m. – 6:00 p.m.

# MSC / MBA PROGRAM

## Semester and Terms

An academic year at the NUCB Business School is separated into Spring Semester and Fall Semester

- 14 or 21 weeks per semester
- Orientation day conducted at start of semester

## Course Delivery Styles

- (1) Weekday intensive four-day courses (Tue-Fri)
- (2) Weekend intensive courses are taught over two weekends for four days
- (3) Intensive two-day or three-day courses also available throughout the year including Tokyo

## Course Information / Syllabi for GLP

- [Reference Course List](#)

# TUITION AND FEES

Exchange students are responsible for paying their home institution's tuition. Our agreements with partner institutions ensure that incoming exchange students are not responsible for tuition payments to NUCB Business School.

The cost of textbooks and other materials, however, are not covered by the exchange agreement. Most courses are conducted using e-casebooks provided in data form and paid for in cash at the Administration Office. While e-case fees differ by course, the cost is approximately 3,000 JPY to 5,000 JPY per course.

All students from our partner schools are required to pay an administrative fee (15,000 JPY for semester exchange students; 30,000 JPY for double degree students) per semester which includes the student insurance fee, meals during weekend courses, and facility usage.



# CREDITS / COURSES

## Grading

Grades	Definition	Grading points	Applied Grading Curve
A	Excellent	4	Top 10%
B	Good	3	Next 30%
C	Passable	2	Next 30%
D	Lowest standard	1	Next 20%
F	Failure	0	Lowest 10%
IN	Incomplete	-1	-

## Credit Calculation

- 2 NUCB BS Credits = 3 ECTS Credits
- 2 NUCB BS Credits = 90 hours of study
- 90 hours = 23.3 class hours + 66.7 self-study
- Class hours = 100 min x 14 lecture (exam included)
- NUCB BS uses curved grading system (above)

## Exchange Students

Up to 20 credits (10 courses) can be registered per semester. If the home institution requires students to take more credits during their exchange period, please consult with NUCB Business School Administration Office.

## Double Degree Students

- 20 credits (10 courses) full per-semester load
- 40 credits full year course load
  - o 36 credits (18 courses)
  - o 4 credits (1 year-long course) Case Writing
  - o Japanese language credits not counted
  - o Up to 10 credits can be transferred in

# TRANSCRIPTS

Transcripts are sent to the home institution within two months after the completion of the semester.

# VISA REQUIREMENTS

Cost of Visa Application	None
Passport / ID	Needed
Health Insurance Requirements	Compulsory*

\*Regardless if students have private or other insurance while overseas, if staying more than three months in Japan, it is compulsory to enter National Health Insurance in Japan.

# ARRIVAL IN NAGOYA

NUCB Business School provides transportation service on arrival from the downtown campus (not from Chubu International Airport) to student residences on the arrival dates specified by the administration.

Students are asked to make arrangements for accommodation themselves under the following circumstances:

- arrival at downtown campus after 6:00 p.m. (including the specified arrival dates)
- arrival in Japan prior to the specified arrival dates
- assignment to the Chiyoda Residence

For those who arrive at our campus after the specified dates, transportation services will not be available. In this case, we ask students to visit the campus during office hours for guidance on how to get to their residences.



## ACCOMMODATION

Students are automatically allocated to one of the following residences:

### Higashiyama Global Center

3-15 -2 Higashiyama Motomachi  
Chi kusa-ku, Nagoya-shi, Aichi-ken



44 fully-furnished rooms for graduate school international students only, includes common dining space, gym, theater room, and seminar room

- ¥88,750 / month for rent (includes breakfast Tue. – Sat. during academic terms, utilities, common service fee)
- ¥10,000 non-refundable administrative fee
- ¥50,000 refundable deposit
- NUCB BS Scholarship for qualified students
  - o ¥25,000 or ¥35,000 per month

### Chiyoda Residence

2-24-37 Chiyoda  
Naka-ku, Nagoya-shi, Aichi-ken



94 fully-furnished rooms for undergraduate and graduate students, located in central Nagoya near Tsuruma Park, Osu Kannon and Sakae district

- ¥73,750 / month for rent (includes utilities and common service fee)
- ¥22,500 non-refundable entrance fee for semester exchange
- ¥25,000 non-refundable entrance fee for one-year exchange
- ¥30,000 refundable deposit