

FACT SHEET STUDENT EXCHANGE PROGRAM 2024 / 2025
SCHOOL OF COMMERCE, MEIJI UNIVERSITY

1. Institution's Information

Name of Institution	School of Commerce, Meiji University
Country, city	Japan, Tokyo
Coordinators	Ayumi AKAKI(Ms.), Ken ISHIGURO(Mr.) School of Commerce's Office Email: kaigai12@meiji.ac.jp / Phone: +81-3-3296-4161
Postal Address	School of Commerce's Office, Meiji University 1-1 Kanda-Surugadai, Chiyoda-ku, Tokyo, 101-8301, Japan
Website	
Meiji University (English)	https://www.meiji.ac.jp/cip/english/index.html
Meiji University (Japanese)	https://www.meiji.ac.jp/
School of Commerce (English)	https://www.meiji.ac.jp/cip/english/undergraduate/commerce/index.html
School of Commerce (Japanese)	https://www.meiji.ac.jp/shogaku/index.html

2. Academic Information

Language of tuition	Japanese or English
English language requirement	TOEFL iBT 60, IELTS 5.0 (Academic Module), TOEIC 700, or equivalent
Japanese language requirement	(a) If students would like to take classes taught in Japanese, N3 level of Japanese Language Proficiency Test (JLPT) or higher is required. (b) Even if students do not take classes offered in Japanese, they need to have studied Japanese language at their home university before coming to Japan.
Classes offered in English and available for exchange students*	
Online search***	https://oh-o2.meiji.ac.jp/portal/index
Classes offered in Japanese**	
Website in Japanese	2023.pdf (meiji.ac.jp)
Website in English	https://www.meiji.ac.jp/cip/english/undergraduate/commerce/curriculum.html
Online search***	https://oh-o2.meiji.ac.jp/portal/index
Required credits	There is no minimum number of credits required for students

*Classes listed are subject to change. **Some of the classes are not available for exchange students.

***For searchig classes online, click <Guest login> / <ゲストログインはこちら> to enter Oh-o !Meiji then choose <Search> / <授業検索>.

Learning Japanese language	<p>(a) All the exchange students to School of Commerce are required to take Japanese language classes.</p> <p>(b) Japanese Language Education Center of Meiji University offers Japanese language classes for beginners to advanced learners. For more details, see Additional Information Sheet for Applicants</p>
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3. Nominations and Applications

For Spring Semester 2024 : April to July 2024			
Closing date of Nominations	September 28, 2023	Closing date of Applications	October 5, 2023
For Fall Semester 2024 : September 2024 to January 2025			
Closing date of Nominations	February 28, 2024	Closing date of Applications	March 5, 2024

Application Documents
Send by e-mail the following document to School of Commerce's Office by the closing date of applications.
<ol style="list-style-type: none"> (1) Application Form (2) Study Plan Part 1 Questionnaire and Part 2 Essay (3) Japanese language proficiency certificate: Attach a Score report of Japanese Language Proficiency Test (JLPT), if possible. (4) Proof of English language proficiency : in case students would like to take classes taught in English (5) Academic Transcript : the most recent one at the time of application (6) A recommendation letter (7) Housing Form: See Additional Information Sheet for Applicants to complete the form. (8) Copy of Passport ; the part showing your name, date of birth, passport number, and your photo. (9) Statement of Financial Responsibility (10) Application for Certificate of Eligibility (PDF and EXCEL file)
Post the following documents to School of Commerce's Office by the closing date of applications.
<ol style="list-style-type: none"> (11) 3 photos : 3cm x 4cm; taken within 6months, used for visa application and student ID at Meiji. (12) Certificate of Health

4. Useful Information

See Additional Information Sheet for Applicants for the following information;

- Academic Calendar
- Japanese-language Classes
- Housing for Exchange students
- Living Expenses