

**FACT SHEET STUDENT EXCHANGE PROGRAM 2023 / 2024**  
**SCHOOL OF COMMERCE, MEIJI UNIVERSITY**

**1. Institution's Information**

<b>Name of Institution</b>	School of Commerce, Meiji University
<b>Country, city</b>	Japan, Tokyo
<b>Coordinators</b>	Ai YOKOI (Ms.) , Ayumi AKAKI(Ms.) School of Commerce's Office Email: <a href="mailto:kaigai12@meiji.ac.jp">kaigai12@meiji.ac.jp</a> / Phone: +81-3-3296-4161
<b>Postal Address</b>	School of Commerce's Office, Meiji University 1-1 Kanda-Surugadai, Chiyoda-ku, Tokyo, 101-8301, Japan
<b>Website</b>	
<b>Meiji University (English)</b>	<a href="https://www.meiji.ac.jp/cip/english/index.html">https://www.meiji.ac.jp/cip/english/index.html</a>
<b>Meiji University (Japanese)</b>	<a href="https://www.meiji.ac.jp/">https://www.meiji.ac.jp/</a>
<b>School of Commerce (English)</b>	<a href="https://www.meiji.ac.jp/cip/english/undergraduate/commerce/index.html">https://www.meiji.ac.jp/cip/english/undergraduate/commerce/index.html</a>
<b>School of Commerce (Japanese)</b>	<a href="https://www.meiji.ac.jp/shogaku/index.html">https://www.meiji.ac.jp/shogaku/index.html</a>

**2. Academic Information**

<b>Language of tuition</b>	Japanese or English
<b>English language requirement</b>	TOEFL iBT 60, IELTS 5.0 (Academic Module), TOEIC 700, or equivalent
<b>Japanese language requirement</b>	(a) If students would like to take classes taught in Japanese, N3 level of Japanese Language Proficiency Test (JLPT) or higher is required. (b) Even if students do not take classes offered in Japanese, they need to have studied Japanese language at their home university before coming to Japan.
<b>Classes offered in English and available for exchange students*</b>	
<b>PDF(2022)</b>	<a href="https://www.meiji.ac.jp/edu/iep/6t5h7p00000i5xpe-att/International_Undergraduate_Programs_Eng.pdf">https://www.meiji.ac.jp/edu/iep/6t5h7p00000i5xpe-att/International_Undergraduate_Programs_Eng.pdf</a>
<b>Online search***</b>	<a href="https://oh-o2.meiji.ac.jp/portal/index">https://oh-o2.meiji.ac.jp/portal/index</a>
<b>Classes offered in Japanese**</b>	
<b>PDF(2022)</b>	<a href="https://www.meiji.ac.jp/shogaku/timetable/6t5h7p0000013y8c-att/7_aki_surugadai_2017_2022.pdf">https://www.meiji.ac.jp/shogaku/timetable/6t5h7p0000013y8c-att/7_aki_surugadai_2017_2022.pdf</a>
<b>Website in Japanese</b>	<a href="https://www.meiji.ac.jp/shogaku/outline/curriculum.html">https://www.meiji.ac.jp/shogaku/outline/curriculum.html</a>
<b>Website in English</b>	<a href="https://www.meiji.ac.jp/cip/english/undergraduate/commerce/curriculum.html">https://www.meiji.ac.jp/cip/english/undergraduate/commerce/curriculum.html</a>
<b>Online search***</b>	<a href="https://oh-o2.meiji.ac.jp/portal/index">https://oh-o2.meiji.ac.jp/portal/index</a>
<b>Required credits</b>	There is no minimum number of credits required for students

\*Classes listed are subject to change. \*\*Some of the classes are not available for exchange students.

\*\*\*For searchig classes online, click <Guest login> / <ゲストログインはこちら> to enter Oh-o !Meiji then choose <Search> / <授業検索>.

<b>Learning Japanese language</b>	<p>(a) All the exchange students to School of Commerce are required to take Japanese language classes.</p> <p>(b) Japanese Language Education Center of Meiji University offers Japanese language classes for beginners to advanced learners. For more details, see Additional Information Sheet for Applicants</p>
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### 3. Nominations and Applications

<b>For Spring Semester 2023 : April to July 2023</b>			
Closing date of Nominations	<b>September 28, 2022</b>	Closing date of Applications	<b>October 5, 2022</b>
<b>For Fall Semester 2023 : September 2023 to January 2024</b>			
Closing date of Nominations	<b>February 28, 2023</b>	Closing date of Applications	<b>March 5, 2023</b>

<b>Application Documents</b>
<b>Send by e-mail the following document to School of Commerce's Office by the closing date of applications.</b>
<p>(1) Application Form</p> <p>(2) Study Plan Part 1 Questionnaire and Part 2 Essay</p> <p>(3) Japanese language proficiency certificate: Attach a Score report of Japanese Language Proficiency Test (JLPT), if possible.</p> <p>(4) Proof of English language proficiency : in case students would like to take classes taught in English</p> <p>(5) Academic Transcript : the most recent one at the time of application</p> <p>(6) A recommendation letter</p> <p>(7) Housing Form: See Additional Information Sheet for Applicants to complete the form.</p> <p>(8) Copy of Passport ; the part showing your name, date of birth, passport number, and your photo.</p> <p>(9) Statement of Financial Responsibility</p> <p>(10) Application for Certificate of Eligibility (PDF and EXCEL file)</p>
<b>Post the following documents to School of Commerce's Office by the closing date of applications.</b>
<p>(11) 3 photos : 3cm x 4cm; taken within 6months, used for visa application and student ID at Meiji.</p> <p>(12) Certificate of Health</p>

### 4. Useful Information

See Additional Information Sheet for Applicants for the following information;

- Academic Calendar
- Japanese-language Classes
- Housing for Exchange students
- Living Expenses