

FACT SHEET EXCHANGE PROGRAM 2020 / 2021

For undergraduate students

Number of student semesters we would accept to receive from ESC Rennes	Spring 2020: 2 students*	Fall 2019/2021: 2 students*
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*It depends on your request.

General Information	
Name of Institution	Meiji University School of Commerce
Country, city	Japan, Tokyo
Coordinator for Incoming Students	Ms. Ai Yokoi Ms. Kazue Takehana Mr. Taro Naotsuka Email: kaigai12@meiji.ac.jp Phone: +81-3-3296-4161
Coordinator for Outgoing Students	Ms. Ai Yokoi Ms. Kazue Takehana Mr. Taro Naotsuka Email: kaigai12@meiji.ac.jp Phone: +81-3-3296-4161
Office of School of Commerce Postal Address without Po Box	Postal address without Po Box: Office of School of Commerce, Meiji University 1-1 Kanda-Surugadai, Chiyoda-ku, Tokyo, 101-8301
General website	https://www.meiji.ac.jp/cip/english/index.html (Meiji University) https://www.meiji.ac.jp/shogaku/index.html (School of Commerce)
Website for International Exchange students	http://www.meiji.ac.jp/cip/english/undergraduate/commerce/index.html

Academic information	
Fields of study in Business	School of Commerce offers various business classes under 7 courses. <ul style="list-style-type: none"> • Applied Economics Course • Marketing Course • Finance and Insurance Course • Global Business Course • Management Course • Accounting Course • Creative Business Course
Web URL to courses offered in English for exchange students	http://www.meiji.ac.jp/cip/english/undergraduate/commerce/index.html https://oh-o2.meiji.ac.jp/portal/oh-o_meiji (login as guest to see class syllabus) https://www.meiji.ac.jp/edu/iep/6t5h7p00000i5xpe.html
Language of tuition	Japanese or English
English level requirement	If possible, TOEFL iBT 60, IELTS 5.0 (Academic Module), TOEIC 700, or equivalent
Japanese level requirement	If your students take classes taught in Japanese, they need N3 level. *Even if they don't take classes held in Japanese, they need to have studied Japanese language at their home university before coming to Japan. *Japanese classes : All of the exchange students are required to take the Japanese classes at Meiji. According to the results of the on-line Japanese test, which students take before and after coming to Japan, their Japanese classes are decided ; Japanese intermediate course (Students need skills equivalent to level N4 and can get credits) or Japanese basic course(Students can also get credits)
Average workload per semester for International exchange students	Most international students take about 8 - 10 classes per semester (ie. 6 Japanese classes, 1 seminar and 2 -3 Business classes)
*If students fail, we don't offer make-up exams.	

Application procedures		
	SPRING 2020 (April 2020 - July 2021)	FALL 2020 (September 2020 - January 2021)
Nomination deadline	Sep 27, 2019 (sooner the better)	February 28, 2020 (sooner the better)
Application deadline	Oct 2, 2019 (sooner the better)	March 2, 2020 (sooner the better)
Documents required	1. Application Information Form 2. Statement of Intent and Study Plan 3. Recommendation letter 4. Japanese Language Proficiency Certificate 5. Certificate of Health 6. Statement of Financial Responsibility 7. Housing Request 8. Document Checklist 9. Academic Transcript 10. Application for Certificate of Eligibility	1. Application Information Form 2. Statement of Intent and Study Plan 3. Recommendation letter 4. Japanese Language Proficiency Certificate 5. Certificate of Health 6. Statement of Financial Responsibility 7. Housing Request 8. Document Checklist 9. Academic Transcript 10. Application for Certificate of Eligibility

Academic Calendar	
The academic Calendar is subject to change.	
Event	Date
Exchange students arrive in Japan and enter a dorm for April enrollment	Week of March 16, 2020
Orientation for Exchange students	Late Mar. 2020
Spring semester begins	Apr. 8, 2020
Spring semester exams	Jul.15 to Jul.22, 2020
Spring semester ends	Jul.31, 2020
Summer break	Aug. 1 through Sep. 19, 2020
Exchange students arrive in Japan and enter a dorm for September enrollment	Week of September 1, 2020
Orientation for Exchange students	Early Sep, 2020
Fall semester begins	Sep. 21, 2020
Winter break	End of Dec, 2020 to beginning of Jan, 2021
Fall semester exams	To be announced
Fall semester ends	To be announced
Spring break	To be announced
Spring semester, 2021 begins	To be announced

Approximate living expenses/month	(including meals, accommodation, and other miscellaneous expenses in local currency)																	
	<p>Living Expenses</p> <p>(1) Living Expenses in Tokyo</p> <p>Tokyo is known around the world as being one of the most expensive places to live. The average monthly expenses of an exchange student are listed below. Students have to do their own research, and be sure they have the funds necessary to cover their expenses.</p> <table border="1"> <tbody> <tr> <td>Rent (Ex: Izumi International House)</td> <td>¥63,000 or more</td> </tr> <tr> <td>Transportation</td> <td>About ¥10,000–¥20,000</td> </tr> <tr> <td>Meals</td> <td>About ¥30,000 or more</td> </tr> <tr> <td>Utilities (electricity, gas, water)</td> <td>About ¥10,000</td> </tr> <tr> <td>Phone</td> <td>About ¥6,000</td> </tr> <tr> <td>Total</td> <td>About ¥125,000 or more</td> </tr> </tbody> </table> <p>Notes:</p> <ul style="list-style-type: none"> •According to the Japan Student Services Organization, monthly living expenses in Tokyo are generally estimated to be about ¥150,000. •If students are going to be moving into a new place, they will also have to buy new furnishings and other supplies. They will also have to pay rent and a deposit, and in most cases, other fees such as key money (remuneration paid to a landlord) and agency fees are also required. <p>(2) Costs during stay in Japan</p> <p>Students should be prepared to pay the following costs during stay in Japan:</p> <table border="1"> <tbody> <tr> <td>Student health insurance</td> <td>¥3,000 (one-time payment upon arrival)</td> </tr> <tr> <td>National Health Insurance</td> <td>About ¥15,000/year</td> </tr> <tr> <td>Daily necessities</td> <td>About ¥30,000</td> </tr> </tbody> </table>	Rent (Ex: Izumi International House)	¥63,000 or more	Transportation	About ¥10,000–¥20,000	Meals	About ¥30,000 or more	Utilities (electricity, gas, water)	About ¥10,000	Phone	About ¥6,000	Total	About ¥125,000 or more	Student health insurance	¥3,000 (one-time payment upon arrival)	National Health Insurance	About ¥15,000/year	Daily necessities
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	Books (textbooks)	About ¥5,000	
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