

# FACT SHEET 2024-2025

International Exchange Program

**INSTITUTE OF  
MANAGEMENT TECHNOLOGY**



**Institute of  
Management Technology**  
Ghaziabad, Delhi NCR



# WHO WE ARE

Established in 1980, Institute of Management Technology, Ghaziabad (IMTG) is India's premier AACSB accredited management school with a distinct focus on grooming leadership through innovation, execution and social responsibility.

An autonomous, not-for-profit institute, offering highly sought after post graduate programs over the past more than three and a half decades.



## AICTE APPROVED PROGRAMS

Post Graduate Diploma in Management (PGDM) Full Time  
PGDM Executive

PGDM BFS (Banking & Financial Services)

PGDM Dual Country Programme (DCP)

Fellow Program in Management (FPM)





**Dr. Vishal Talwar**  
Director

# IMPORTANT CONTACTS

## INTERNATIONAL RELATIONS CENTRE

**Prof. Anajali Malik**

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**Prof. Garima Saxena**

Chairperson, International Relations  
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**Mr. Krishna Murari Sinha**

Assistant Manager, International Relations  
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91-9810287500

**Address**

International Relations Office,  
Institute of Management Technology,  
Hapur Road, Raj Nagar, Ghaziabad,  
U.P., India  
Pin Code: 201 001

**Email**

irc@imt.edu

**Telephone**

Ph: +91-120-4083 270



# IMPORTANT DATES

## **TERM-I**

Mon, July 22 - Fri, Oct 11, 2024

Expected Arrival Date : (One week before Term commences)

## **TERM – II**

Mon, Oct 14, 2024 - Fri, Jan 10, 2025

Expected Arrival Date : (One week before Term commences)

## **TERM-III**

Mon, Jan 13 - Fri, Mar 28, 2025

Expected Arrival Date: (One week before Term commences)

## **TERM – IV**

Thu, June 24 - Tue, Oct 01, 2024

Expected Arrival Date: (One week before Term commences)

## **TERM – V**

Thus, Oct 03, 2024 - Sun, Jan 05, 2025

Expected Arrival Date: (One week before Term commences)

## **TERM – VI**

Mon, Jan 06, 2025 - Sat, Mar 22, 2025

Expected Arrival Date : (One week before Term commences)



# ACADEMIC INFORMATION

## Programs Offered

IMTG currently offers six AICTE approved programmes - PostGraduate Diploma in Management (PGDM) Full Time, PGDM Executive, PGDM BFS (Banking & Financial Services), PGDM Dual Country Programme (DCP) and Fellow program in Management(FPM).

## Language of Instruction

English

## Main Fields of Study

Students pursuing this program have an option to specialise in their second year in the following streams:

- Marketing
- Finance
- Human Resources
- Operations

## Language Requirements

Students should have good proficiency in reading and understanding English. No official test scores like IELTS/TOEFL are required for students from Partner Universities.

## Course Enrollment

Final course registration will be done in the first two days of the program after the students report at campus or IRC Office. All Exchange Students will have access to the PGDM courses. Course schedule will be mailed to the students prior to the course commencements.

## Credits

As per the course requirement at IMT, Students earn approximate 15-18 ICTS credits per term.

1 Subject is equal to 3 credits

The number of class hours for each course are 30. hours in each term. The incoming students may verify the necessary courses/credit requirement with their home universities and apply accordingly at IMT.

## Exams

Exchange students are required to stay until the end of the scheduled exams as mentioned in the Academic Calendar. Please note that there will not be a second chance to appear for an exam if you fail a particular course.

## Grading Scale

At IMT we follow a comparative grading system. Student are awarded grades on a ten point scale. Grading system is as follow:

Letter Grade	Grade Point	Description
A <sup>+</sup>	10	Exceptional
A	9	Excellent
A <sup>-</sup>	8	Proficient
B <sup>+</sup>	7	Very Good
B	6	Good
B <sup>-</sup>	5	Fair
C <sup>+</sup>	4	Satisfactory
C	3	Low Pass
C <sup>-</sup>	2	Poor
D	1	Very Poor

# INSTITUTE INFORMATION

## About Us

Institute of Management Technology, an AACSB accredited institute, was founded in 1980. With the emphasis on research and publications, strong alumni base, offering new and contemporary courses, it has been consistently ranked among the top business schools in India. In terms of International exchange, IMT has been consistently ranked high as per various reputed publications such as Outlook magazine, CNBC and The Economic Times. IMT is a centre of excellence, modern infrastructure and everextending International linkages. For more details visit our website: [www.imt.edu](http://www.imt.edu)

## Location

Ghaziabad is an industrial city in the state of Uttar Pradesh, India. It is adjacent to New Delhi, the National capital. It is just 45 kilometres from Indira Gandhi International Airport, New Delhi. Upon arriving at the airport, hiring a pre-paid taxi is the most convenient way to reach IMT Ghaziabad. Students may also avail the Metro Railway facilities which connects the entire National Capital Region. (Delhi, Gurgaon, Ghaziabad, Noida, Greater Noida, Faridabad & Sahibabad)

## International Vision

Through International programs and collaboration with various premier business schools worldwide, IMT is broadening its international reach and enabling students to develop cross-cultural insight and better understanding of global business.





## Dress Code

IMT expects the students to adhere to the prescribed dress code so that they share positive, healthy and safe atmosphere within the campus. Smart casuals including full length pants are a must for the classrooms in academic building, library & computer lab, apart from business formals on specific occasions.

## Facilities on Campus

All exchange students will be given an IMT email address in which they will be contacted regularly by administrative and academic staff. We also help the students by assigning them a buddy from the Institute for any queries or issues during their stay at IMT. The other facilities include Library, Computer Centre, Wi-Fi enabled campus, multiple sport facilities and other recreational facilities.

## Programme

IMT offers Post Graduation Diploma in Management PGDM in both Full Time and Executive courses. It trains the future managers in all the functional areas of management including Finance, Marketing, Operations, Human Resources, etc. The programmes are structured with a vision of the future of contemporary business and incorporate long term needs of industry in the technological and international decision making areas as well.

# EXCHANGE STUDENT INFORMATION

## Application Material

Application forms will be sent to the respective universities/schools after receiving nominations from home institutions.

## Application Documents

- Application Form
- Letter from Home University
- Official Transcripts
- CV
- Letter of Motivation
- Copy of Passport/ID Card
- Photograph

## Accommodation & Expenses

It is compulsory for the exchange students to stay in the hostel within the campus premises. There are separate hostels for men and women. Students need not look for off campus accommodation. However, the students will have to pay the amount as per the IMT rules. A compulsory fee of INR 50000 per Term is payable by exchange students at the International Relations Centre. This fee must be paid online within 15 days of arrival on campus (cash payment will not be accepted). Housing and food are provided in the IMT campus to all exchange students. Card payment and online payment is acceptable. The details for the online transfer are as below:

### Remittance in US Dollars (USD)

Remittance in US \$ can be made by way of Wire Transfer. To facilitate the wire transfer, the student needs to provide the following information to the bank from which the remittance is to be made -





## Remittance in US Dollars (USD)

To facilitate the wire transfer, the student needs to provide the mentioned information to the bank from which the remittance is to be made.

## Remittance in GBP (Great Britain Pound)

To facilitate the wire transfer, the student needs to provide the mentioned information to the bank from which the remittance is to be made.

## Remittance in EURO

To facilitate the wire transfer, the student needs to provide the mentioned information to the bank from which the remittance is to be made.

Institute of Management Technology, Ghaziabad

### REMITTANCE IN FOREIGN CURRENCY WIRE TRANSFER

Remittance in US \$ can also be made by way of Wire Transfer. To facilitate wire transfer, you need to provide both the following information to the bank from where remittance is to be made.

Bank Name - HDFC BANK LTD  
ADDRESS - D-44 RAJNAGAR ,GHAZIABAD- 201001 INDIA

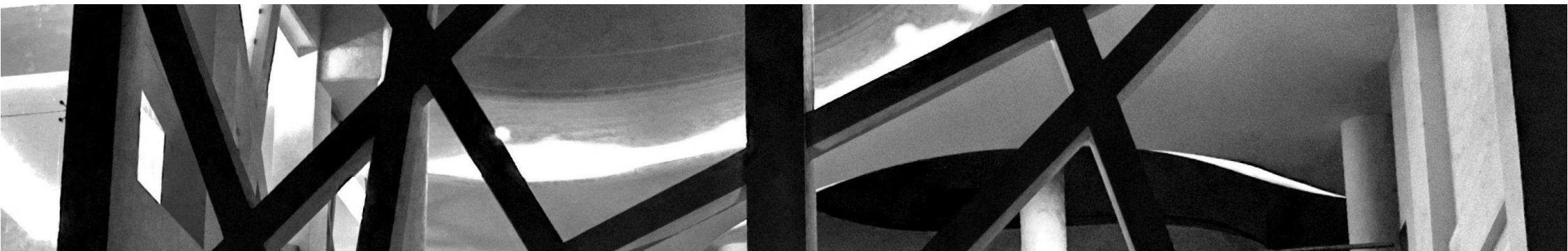
HDFC BANK SWIFT CODE      HDFCINBBXXX

BANK IFSC CODE              HDFC0000153

ACCOUNT NAME - INSTITUTE OF MANAGEMENT TECHNOLOGY  
ACCOUNT NO. 05881450000082

### NOTE

- All wire transfer shall be in favour of "INSTITUTE OF MANAGEMENT TECHNOLOGY" payable at "Ghaziabad"
- The name of both the "Remitter" and the person on whose behalf the remittance has been made must be furnished to the bank from where remittance is being made.



## Visa Requirements

**Student VISA** is mandatory for all the incoming exchange students to IMT. IMT will send a letter of admission as soon as the applications & required documents are received from the respective schools and it will be the responsibility of the incoming exchange students to comply with any Visa or other regulatory requirements.

## Pick-up assistance upon Arrival

The International Relations Centre will arrange pick up facilities for the exchange students when they arrive at the Indira Gandhi International Airport for the first time.  
Arrival details to be sent to the following address : [irc@imt.edu](mailto:irc@imt.edu)

## Medical Facilities

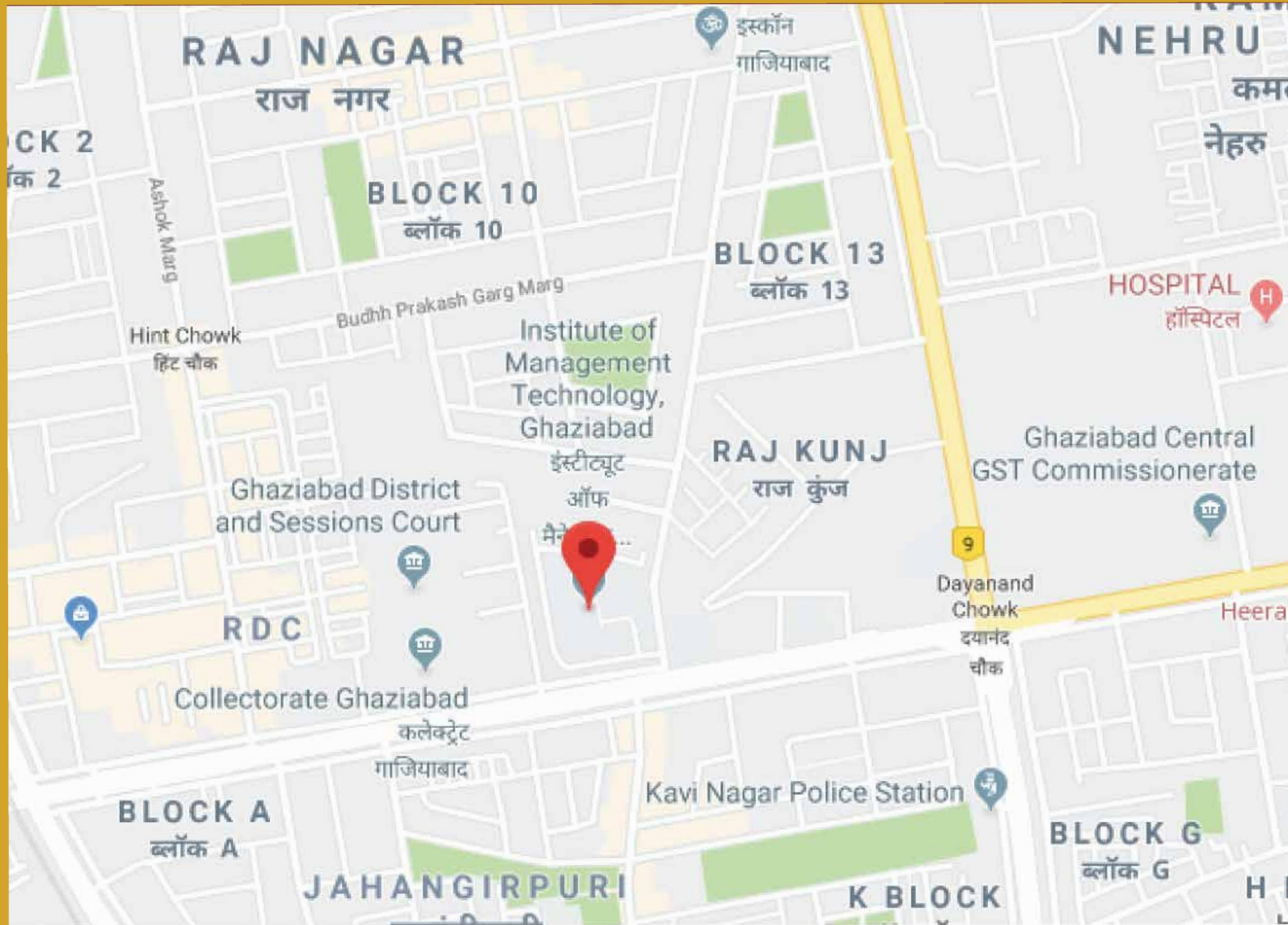
A visiting doctor (Dr. Dhingra- 9910275171) is available on the campus from 3:30 PM - 5:30 PM on weekdays. The doctor provides the prescription, however the medicines and the prescribed medical tests have to be taken care of by the students.

## Meal Plan

Campus has a common mess which provides four meals a day for all the students at IMT. The campus also has a canteen and cafeteria where a variety of food and beverages are available round the clock.

The working hours of the Mess are:

- Breakfast from 08:00 a.m. to 09:30 a.m.
- Lunch from 12:30 p.m. to 2:15 p.m.
- Snacks from 5:30 p.m. to 6:00 p.m.
- Dinner from 8.30 p.m. to 9.30 p.m.



## IMT GHAZIABAD'S CAMPUS LOCATION



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