



**EXCHANGE PROGRAMME APPLICATION**  
**INDIAN INSTITUTE OF FOREIGN TRADE**  
**B-21 QUTUB INSTITUTIONAL AREA,**  
**NEW DELHI-110016**

Paste your  
colored photo

PLEASE FILL-IN THIS FORM IN **BLOCK LETTERS**

**1. Name:**

\_\_\_\_\_  
(First) (Middle) (Last)

**2. Gender:** Male  Female

**3. Date of Birth:** Day \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

**4. Father's Name:** \_\_\_\_\_

**5. Mother's Name:** \_\_\_\_\_

**6. Country of Citizenship:** \_\_\_\_\_

**7. Home Institution:**

University/Institution Name: \_\_\_\_\_

City: \_\_\_\_\_ Country: \_\_\_\_\_

Name of Authorized Official: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**8. Mailing Address**

Street/Apt.: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Postal code: \_\_\_\_\_

Country: \_\_\_\_\_ Day phone: \_\_\_\_\_

E-mail (or fax): \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**9. Permanent Address** (if it is not the same as the mailing address above)

Street/Apt.: \_\_\_\_\_

City State: \_\_\_\_\_ Postal code: \_\_\_\_\_

Country: \_\_\_\_\_ Day phone: \_\_\_\_\_

E-mail (or fax): \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**10. Proposed Terms of Attendance:** (mark all that apply)

Fall Semester (July-September) of year 20 \_\_\_\_\_

Winter Semester (October-December) of the year 20 \_\_\_\_\_

Spring Semester (January-March) of the year 20 \_\_\_\_\_

11. Length of study: 3  Months      6  Months      9  Months

12. Housing/ Accommodation: Please refer to **Appendix-II**

13. Colleges Attended: (List all post-secondary institutions you have attended).

(A)

Name of University/ Business School	Course/ Degree Completed	Year of Completion	GPA

(B)

Current Course/ Degree being pursued	Duration		Credits Earned for Current Course	GPA
	From	To		

14. Certificates to be attached along with the application form:

- Resume
- Brief motivation letter
- Most recent transcripts
- Certificate of English Proficiency
- Copy of passport
- Filled-in Course Selection Form (Please refer to **Appendix-I**)

For detail about courses and commencement of trimesters, please refer to IIFT Student Exchange Fact sheet 2020-21 which can be downloaded at [http://tedu.iift.ac.in/iift/docs/student\\_factsheet.pdf](http://tedu.iift.ac.in/iift/docs/student_factsheet.pdf)

15. Have you ever been subjected to disciplinary action by any college or university, or convicted of a violation of any state or federal law, other than minor traffic violation?

Yes  No

If yes, explain fully on a separate sheet.

**PLEDGE OF HONOR**

I certify that all information given on this application is true and correct. I will abide by all rules and regulations of the university. I will accept the responsibility of the Honor Code of the university. I pledge I will not lie or cheat. I understand that violation of the IIFT Honor Code may result in severe penalties, including dismissal from the university.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

Name of Authorized Exchange Official at Home Institution: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Signature: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

(stamp of the Exchange Officer/Institution)

Date: \_\_\_\_\_

Email filled-in application form along with relevant documents to [exchangeprogramme@iift.edu](mailto:exchangeprogramme@iift.edu)

## Program/courses offered under the Exchange Programme

IIFT accepts exchange students for MBA (International Business) which is a full time two (2) year programme. Exchange programme at IIFT is scheduled in the following trimesters:

	<b>Fall Trimester (s)</b>	<b>Winter Trimester (s)</b>	<b>Spring Trimester (s)</b>
<b>MBA (IB) First Year</b>	<b>Trimester I</b>	<b>Trimester II</b>	<b>Trimester III</b>
<b>Commencement of Trimester</b>	<b>5<sup>th</sup> August, 2020</b>	<b>TBC</b>	<b>TBC</b>
<b>Examination</b>	<b>TBC</b>	<b>TBC</b>	<b>TBC</b>
<b>Other Activities</b>	<b>-</b>	<b>-</b>	<b>Viva-Voce: Last week of March</b>
<b>MBA (IB) Second Year</b>	<b>Trimester IV</b>	<b>Trimester V</b>	<b>Trimester VI</b>
<b>Commencement of Trimester</b>	<b>5<sup>th</sup> August, 2020</b>	<b>TBC</b>	<b>TBC</b>
<b>Examination</b>	<b>TBC</b>	<b>TBC</b>	<b>TBC</b>
<b>Other Activities</b>	<b>Port Visit: September/ October</b>		

*TBC (To be confirmed)*

### Note:

- All applications have to be sent by:
  - ✚ 30th April for the Fall Trimester.
  - ✚ 31st July for the Winter Trimester.
  - ✚ 31st October for the Spring Trimester.
- The candidates must submit all the necessary documents as stated in the application form while sending the applications.
- The students should reach Delhi at least two (2) days before the commencement of the trimester.

**List of core courses:**

<b>Non Credit -NC courses during Induction</b>	
Psychology for Managerial Decisions	1 NC
Managerial Communications	1NC
Fundamentals of International Management	1NC
<b>MBA (IB) First Year</b>	<b>MBA (IB) Second Year</b>
<b><u>Trimester I (July – Sept.)</u></b>	<b><u>Trimester IV (July – Sept.)</u></b>
Marketing Management (3)	Supply Chain Management (3)
Financial Accounting (3)	India & WTO (2)
Managerial Communication (2)	International Business Strategy (2)
Organizational Behavior (3)	International Trade Logistics (3)
ITAM I (2)	Data Analytics (3)
Business Economics (3) + 1 NC	
Business Statistics (3) + 1 NC	
<b><u>Trimester II (Oct. – Dec.)</u></b>	<b><u>Trimester V (Oct. – Dec.)</u></b>
International Marketing Management (3)	Corporate Ethics & Governance (2)
Human Resource Management (3)	Management of Global Sourcing (2)
Management Accounting (2)	
Financial Management – I (3)	
Operations Research (3)	
Business Research Methods (3)	
Macro Economics (3)	
<b><u>Trimester III (Jan.-March)</u></b>	<b><u>Trimester VI (Jan-March)</u></b>
Financial Management – 2 (2)	Legal Aspects of Business (2)
International Financial Management (3)	
Operations Management (3)	
International Economics (3)	
Trade Analytics (2)	
IT Application in Management II (2)	
Strategic Management (2)	
International Trade Operations & Documentation (3)	

*Note: No. in the bracket () indicates the Course Credits*

**1 IIFT credit is equal to 1 ECTS**

**List of Electives to be offered during Trimester IV, V, and VI:**

<b>IV Trimester</b>			
<b>S.No.</b>	<b>Course Name</b>	<b>Discipline Group</b>	<b>Course Credits</b>
1	Financial Derivatives and Risk Management	FIN	2
2	Mergers and Acquisitions	FIN	2
3	Security Analysis and Portfolio Management	FIN	2
4	Strategy Execution & Tools	GMS	2
5	Consumer Behaviour	MKT	2
6	Sales and Distribution Management	MKT	2
7	Multi-Variate Data Analysis & Forecasting Techniques	QTOM	2
8	Online Business & E-Commerce	IT	2
<b>V Trimester</b>			
1	Financial Modeling	FIN	2
2	Financial Risk Management	FIN	2
3	Financing of International Trade	FIN	2
4	Agri-Commodity Trading (ACT)	ITOL	2
5	IT Project Consultancy & Management	IT	2
6	Management of Strategic Alliances	GMS	2
7	Brand Management	MKT	2
8	Strategic Market Planning and Decision Making	MKT	2
9	Marketing Research	MKT	2
10	B2B Marketing	MKT	2
11	Advertising and Promotion Management	MKT	2
<b>VI Trimester</b>			
1	Project Appraisal and Finance	FIN	2
2	Competitive Strategy	GMS	2
3	Sectoral Strategies for International Business (Seminar Course)	ITOL	2
4	Managing Global Compliance in Exports	ITOL	2
5	Advanced Forecasting Techniques for Business Applications	QTOM	2
6	Digital Marketing	MKT	2
7	Artificial Intelligence	IT	2

**APPENDIX-I**  
**COURSE SELECTION FORM**

Name of the Student	
Name of Home University/School	
Period of Stay (Please Tick)	July-Sept. (            ) Oct. – Dec. (            ) Jan. – Mar. (            )
Date of Arrival	
Date of Departure	
Year (Please Tick)	2020 (            )/ 2021(            )
Courses Selected at IIFT:	
Trimester I (July – Sept. 2020)	Trimester IV (July – Sept. 2020)
Trimester II (Oct. – Dec. 2020)	Trimester V (Oct. – Dec. 2020)
Trimester III (Jan. – Mar. 2021)	Trimester VI (Jan. – Mar. 2021)

**APPENDIX-II**  
**ACCOMMODATION**

IIFT does not provide on campus housing facilities to foreign exchange students but has made adequate arrangements to facilitate their accommodation needs. The following is a list of agencies willing to offer accommodation for foreign exchange students during their period of study at IIFT. *The below mentioned agencies have been personally contacted for a special price applicable for foreign exchange students of IIFT only. For safety and security purpose it is suggested that exchange students may contact the below mentioned facilities.* It is requested that students may individually get in touch with any one of the agencies based on your requirement and budget. Details are as follows:

Address	Tariff	Facilities
<b>Prakash Kutir B&amp;B</b> A-34, Hauz Khas, New Delhi- 110016, India Mobile: +91-9811056623 Tel: +91-11-26520134/ 26967758 Fax: +91-11-26967758 Email: <a href="mailto:prakashkutir@gmail.com">prakashkutir@gmail.com</a> Website: <a href="http://www.besthomestaydelhi.com">http://www.besthomestaydelhi.com</a> Contact Person: A.K. Gupta (Owner) Distance from IIFT: Approx. 4Km	`1,600/day on double occupancy (without breakfast) `2,100/day on double occupancy (with breakfast) `2,000/day for a bigger room (accommodating 3 students) No added Charges	Attached Bathroom, Wi-Fi, RO facility, Laundry (self/paid) Breakfast chargeable `150 per plate (Indian Breakfast), Bed Sheets changed once a week and Towels changed twice a week
<b>Saket Bread &amp; Breakfast</b> D-21, 3 <sup>rd</sup> Floor, Saket, New Delhi- 110017 (Near PVR Cinema), Opposite Kotak Bank Email: <a href="mailto:saketbedandbreakfast@gmail.com">saketbedandbreakfast@gmail.com</a> Website: <a href="http://saketbedandbreakfast.com/index.php">http://saketbedandbreakfast.com/index.php</a> Mobile: +91-9582872580 (Mr. Anand Puri/ Mr. Vaneesh) Tel.: +91-11-41013398 Contact Person: Mr. Anand Puri (Owner) Distance from IIFT: Approx. 5Km	`2,800/day for double occupancy (July-September) `3,000/day for triple occupancy (July-September) `3,500/day for double or triple occupancy (October-March)	Attached bathrooms, Wi-Fi, RO facility In-room Electronic Safe, 24 hr access to fridge, microwave, tea/coffee, Breakfast included Lunch and Dinner on request (chargeable `350 per head per meal)
<b>Qutub residency</b> 81, Adchini, Sri Aurobindo Marg, New Delhi- 110017 Mobile: +91-3212056749 (Mr. Kamal) Tel.: 011-26526192/ 26526193/ 26526194/ 26526195 Email: <a href="mailto:delhi@qutubresidency.com">delhi@qutubresidency.com</a> Website: <a href="http://www.qutubresidency.com/">http://www.qutubresidency.com/</a> Distance from IIFT: Approx. 2Km	`2,800/day on double occupancy which includes breakfast and dinner and will include lunch on Saturday and Sunday	Attached bathroom, Wi-Fi, 2 sets of laundry per week (not chargeable)
<b>Grover's Nest-B&amp;B,</b> Y-16, Green Park Main, First Floor, New Delhi- 110016, India Mobile: +91-9868281451	`1,500/day on double occupancy basis + Electricity Charges for A/C	Attached bathrooms, Wi-Fi, RO facility, Laundry chargeable



<p>Tel.: +91-1126967713  Email: <a href="mailto:swaran.grover@yahoo.com">swaran.grover@yahoo.com</a>  Contact Person: Swaran Grover  (Owner)  Distance from IIFT: Approx. 5Km</p>		<p>Breakfast, Lunch, Dinner on request (chargeable)</p>
<p><b>JMD Luxury Home</b>  C-9/9922, Vasant Kunj, New Delhi- 110070  Mobile: +91-9810027243  Tel.: +91-11-26134955, +91-11-41042219  Email: <a href="mailto:jmdpvtltd@gmail.com">jmdpvtltd@gmail.com</a>  Website: <a href="http://jmdluxuryhome.com/#2">http://jmdluxuryhome.com/#2</a>  Contact Person: Mr. Vikram Singh  Distance from IIFT: Approx. 8Km  *preferably for male students</p>	<p>₹1,500/day on double occupancy</p>	<p>Attached bathrooms, Wi-Fi, Geyser, Television, Breakfast included  Lunch and Dinner on request (chargeable ₹200 per head per meal)  Pick up and drop facility chargeable @ ₹600 per day per car</p>
<p><b>My Room</b>  66-A, Adchini, Sri Aurobindo Marg, New Delhi- 110017  Mobile: +91-9821790443 &amp; 9821790442  Tel.: +91-11-26534782  Website: <a href="http://www.omhouse.in">www.omhouse.in</a>  Contact Person: Mr. Rakesh  Distance from IIFT: Approx. 1Km</p>	<p>₹12,000/per month on double occupancy  Electricity charges as per consumption</p>	<p>Fully Air-conditioned Bed Table &amp; Chair Attached bathrooms, Hot &amp; Cold Water  24 hours power back up  Unlimited free Wi-Fi, Terrace &amp; Common Television Room  Breakfast &amp; Dinner included  (Need to bring your own bedding)</p>
<p><b>CoHo</b>  Best Boys PG near Hauz Khas, Block C, Sarvodaya Enclave, Delhi, 110017  Mobile: +91- 9818161096  Website: <a href="http://www.coho.in">www.coho.in</a>  Contact Person: Ms. Priya Yadav  Distance from IIFT: Approx.2.6 Km</p>	<p>Twin sharing: ₹15,000 - ₹22,000 per month  Triple sharing: ₹10,000 - ₹12,000 per month  Security deposit: 2 months' rent equivalent (refundable post vacation; not adjusted in rent of last month)  Prices are exclusive of electricity expenses and inclusive of other amenities mentioned</p>	<p>Fully furnished rooms with upholstered beds with side tables, wardrobes, AC  Self-help amenities like tea/coffee vending machine, microwave, induction, fridge, etc  Services like WiFi, housekeeping, food, cable, repairs and maintenance  Recreational Lounge with TV, Sofa, Games, etc.  Utilities like RO water, washing machine, ironing Board</p>

<p><b>Student Inn,</b>  6, Raj Niwas Marg, Aupur Road,  Civil Lines, Delhi 110054  Also, various other locations including one upcoming  facility in South Delhi  Contact Person: Raghav Kalra  Phone: +91-9818450129, 1800-270-4500  Website: <a href="http://www.studentsinn.net">www.studentsinn.net</a>  Distance from IIFT: Approx. 24Km</p>	<p>Triple sharing Room :  `18,000 /- per month per bed  Double sharing Room:  `25,000/- per month per bed.</p>	<p>4 times Meals Veg &amp; Non  Veg, Laundry Services,  TV &amp; Dish in Rooms,  Gaming Zone,  Gymnasium, Dropping  Facility, Coffee Shop,  Vending Machines,  Unlimited tea and  Coffee,  Professional House  housekeeping.</p>
<p><b>Your Space</b>  F-7/A Kailash Colony, New Delhi 110048  Phone: 8383027664, 91 9818722055</p>	<p>Rooms range from `19,000/-  per  month to `21,000/- per month  depending on sharing or  dedicated bathroom for each  room. All above facilities  except AC, Geysers are  included.</p>	<p>Twin or triple sharing  room with dedicated  bathroom. Each student  will get an ergonomically  designed single box bed,  side table and dedicated  cupboard.  Nutritious Breakfast,  Snacks and Dinner. Lunch  provided on weekend and  non- vegetarian dishes will  be added twice a week.  Basic electricity will be  included in the base  pricing. ACs and Geysers  will be charged on  actuals per room split  between the residents.  Daily Housekeeping of  rooms and common areas  Unlimited, high speed Wifi  Free laundry and  ironing of clothes  Large, spacious  common area with TV,  games for relaxation  Free gym facility  Daily Newspapers  Dedicated 24 hours  professional security  guards</p>