



Name of University/Country	Europa-Universität Flensburg, Auf dem campus 1 24943, Flensburg Germany
Contact	Lucila Morales de Mittag, Tel. +49 461 8052776 Anna Lambert, Tel. +49 461 8052097 incoming@uni-flensburg.de https://www.uni-flensburg.de/en/international/coming-to-flensburg/

GENERAL INFORMATION and APPLICATION INFORMATION

About the University	<p>Europa-Universität Flensburg is located in the city of Flensburg, at the border with Denmark. It was founded in 1994 and is the northernmost university in Germany. It offers mainly courses in education and other fields of social sciences.</p> <p>Among the special features includes the German-Danish study courses in cooperation with the University of Southern Denmark Sønderborg. Our modern campus site is provided with facilities which fulfil the highest technical and multimedia requirements. As part of this the university campus with its landscaped surroundings, refectory and lecture theatre complex are largely equipped with WLAN-access. This means that cordless internet access is possible from every location within the university. Europa-Universität Flensburg also offers a wide range of attractive leisure and sports activities. There is a fitness centre offering state-of-the-art equipment.</p>
Fall - Semester 1	<p>Fall Semester: 1st of September-28th February Lecture period until middle of December</p>

Spring - Semester 2	Spring Semester: 1 st of March– 31 th August Lecture period until end of June
Do students need to show a certain amount of funds to apply to your university? If so, how much and what information do you require?	For the University students do not need to show anything. However, they need to show the German government they have 853€ times the number of months they will be here in order to get the student visa. The proof of funds must be in one of these ways: 1) a blocked German account, 2) scholarship, or 3) declaration of commitment form legalized at the consulate.
Number of credits that undergraduate students need to complete in one semester (please state both minimum and maximum load)	It is recommended that they take between 20 and 30 ECTS to maintain their full time student visa status, equivalent to 10-15 credits (circa).
Application procedure and requirements for Incoming Exchange Students To apply for an exchange study period at Europa-Universität Flensburg you need to be nominated officially by your International Office or coordinator. After the nomination you will receive an email with a link from us to start your online application.	<p>Requirements:</p> <ul style="list-style-type: none"> • Online application form • Motivation letter in English or in German (1 page explaining why you want to come to Europa-Universität Flensburg, PDF) • Academic History/Academic Transcripts (list of subjects with grades obtained, PDF) • Photocopy of passport showing your photo, number and expiration date (PDF) • Native speakers of English or German do not need a language proof. Other applicants require level B2 in one of the following (PDF): <ul style="list-style-type: none"> ○ TOEFL score with a minimum of 76 Points Internet-based (207 Computer-based or 540 Paper-based) ○ Official certification that you can speak English or German (can be from your home university) • Photocopy of health insurance proof in English or German. Applicants from the EU can submit a copy of their European Health Insurance Card (PDF). • Proof of current home university enrolment (PDF) • A photo (JPG)
Nomination Deadlines	<p>Fall term -Nomination: 1. March-10. April, Application: until 1. of May</p> <p>Spring term -Nomination: 1. September-10. Of October, Application: until 1. of November</p>
Application deadlines (Fall and Spring) We will send our decision within 2 weeks.	Applications/information on students nominated must reach our institution by: 1 st of May for the Fall Semester and 1 st of November for the Spring Semester. Online application only.
Transcripts of Records	A Transcript of Records will be issued no later than 2 weeks after the assessment period has finished at the respective department.
Are there any language classes for exchange students? If yes, please advise on the schedule and costs of the courses.	There are German language courses for beginners and intermediate level students during the semester. Additionally, the Language Center offers about 14 different languages.
Restricted programs or classes not open to exchange students?	Everything is open, but students need to check requirements and availability since we have limited capacity.

<p>Where can the students find modules/classes descriptions?</p>	<p>Fall courses: https://www.uni-flensburg.de/en/international/coming-to-flensburg/exchange-students/courses-for-exchange-students-fall-semester/ Spring courses: https://www.uni-flensburg.de/en/international/coming-to-flensburg/exchange-students/courses-for-exchange-students-spring-semester/</p>														
<p>Grading system</p>	<p>Europa-Universität Flensburg follows the ECTS system. An average course load has 30 credit points per semester. Student performance is normally evaluated with a grade.</p> <table border="1" data-bbox="587 654 1311 913"> <tr> <td>1,0 - 1,3</td> <td>excellent (sehr gut)</td> </tr> <tr> <td>1,7 – 2,0 - 2,3</td> <td>good (gut)</td> </tr> <tr> <td>2,7 – 3,0 - 3,3</td> <td>fair (befriedigend)</td> </tr> <tr> <td>3,7 - 4,0</td> <td>satisfactory (ausreichend)</td> </tr> <tr> <td>4,3- 5,0</td> <td>Failed (ungenügend)</td> </tr> <tr> <td>B</td> <td>Ungraded - Pass (bestanden)</td> </tr> <tr> <td>NB</td> <td>Not passed (nicht bestanden)</td> </tr> </table>	1,0 - 1,3	excellent (sehr gut)	1,7 – 2,0 - 2,3	good (gut)	2,7 – 3,0 - 3,3	fair (befriedigend)	3,7 - 4,0	satisfactory (ausreichend)	4,3- 5,0	Failed (ungenügend)	B	Ungraded - Pass (bestanden)	NB	Not passed (nicht bestanden)
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<p>Services available to exchange students (internet access, sports facilities, student organizations, libraries)</p>	<p>Services available to all students:</p> <ol style="list-style-type: none"> 1. Studentensekretariat (Registrar's Office) 2. Prüfungsamt (Examinations Office) 3. Studienberatung (Student Advisory Service) 4. Gleichstellungsbeauftragte (Equal Opportunity Commissioner) 5. Allgemeiner Studentenausschuß -AStA- (Student Union) 6. AStA Papierladen (Stationery Shop) 7. Studentenwerk Schleswig-Holstein (Student Services), which provides: <ol style="list-style-type: none"> a. Psychological counselling, and manages the student housing. b. Wohnheimtutor für ausländische Studierende/Residential Tutor for International Students c. Study Buddy program 8. Evangelische Studierendengemeinde - ESG – Religious Organization Protestant church 9. Ansprechpartner für katholische Studierende/Contact for catholic students 10. Zentrale Hochschulbibliothek (Library) 11. Mensa (Student Refectory/Large Cafeteria) 12. Campus Suite/Small cafeterias 13. Kindertagesstätte/<i>Child care: (45 places in 3 groups)</i> 14. Wireless internet access in the whole campus 15. Sports facilities & clubs. 16. Campus Angels 														
<p>Study programs</p>	<p>BACHELOR</p> <ul style="list-style-type: none"> • Educational Sciences (BA) • International Management (BA) • European Cultures and Society (BA) <p>MASTER</p> <p>Master of Arts:</p> <ul style="list-style-type: none"> • Education in Europe • European Studies • Prevention and Promotion of Health 														

	<ul style="list-style-type: none"> • Culture, Language, Media • International Management Studies • Kita-Master, Nursery Management <p>Master of Education:</p> <ul style="list-style-type: none"> • Vocational Education • Teaching in common schools • Teaching in primary schools • Teaching in special schools <p>Master of Engineering:</p> <ul style="list-style-type: none"> • Energy and Environmental Management (EEM) in Developing Countries • Energy and Environmental Management (EEM) in Industrial Countries <p style="text-align: center;"><u>Doctorate</u></p> <ul style="list-style-type: none"> • Ph.D. Doctorate in Philosophy • Rer. Pol. Doctorate in Politics
Website for inbound exchange related information	http://www.uni-flensburg.de/en/international/coming-to-flensburg/international-students/ Each program has its own website too.
Email address that exchange applicants can direct their enquiries to:	incoming@uni-flensburg.de

ACCOMMODATION

<p>Is on-campus accommodation guaranteed for exchange students? Meal plan Options for on-campus accommodation?</p>	<p>The accommodations on campus are administered by a non-profit organization called Studentenwerk. The students must apply directly with them. The earlier the better the chance to obtain a room on Campus. The link is: http://www.studentenwerk.sh/en/accommodation/dormitories/flensburg/index.html The student fee of 235€/semester provides student prices in the cafeteria, activities and public transportation pass for Flensburg, the whole state of Schleswig-Holstein and Hamburg the whole semester. There are no meal plans, since normally the students have only lunch at the cafeteria. They usually live in share apartments with a common kitchen thus they will have breakfast and dinner at home.</p>
Does the university assist students to find off-campus accommodation?	If the student was not able to get a room on Campus we will help to find an alternative place off campus.

VISA REQUIREMENTS

Are exchange students required to obtain a student visa? Please provide what you will issue, letter, forms etc., for students to apply for a visa	<p>Foreign students wishing to enter the Federal Republic of Germany require a entry visa for educational purposes (or student entry visa) issued by a diplomatic representation of the Federal Republic of Germany (embassy or consulate) in the student's country of origin and entered into the passport. This regulation does not apply to applicants from EU countries. Prospective students should inquire in detail at an early stage about the</p>
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	<p>visa requirements. They are warned against entering Germany with a tourist visa. A tourist visa cannot be retrospectively converted into a student entry visa or residence permit for educational purposes. The entry visa is issued for three months only and must be converted into an electronic residence permit (eAT) at the Alien Department Office (<i>Ausländerbehörde</i>). Soon after arrival in Flensburg and at least 8 weeks before expiring you should request the eAT. The fee for the eAT is 105 €. EU students do not need an entry visa and an electronic residence permit (eAT).</p>
<p>How much does an eAT (resident permit) cost?</p>	<p>The resident permit costs 105€ and the extensions costs 90€</p>
<p>Are exchange students allowed to work and how many hours are they permitted to work?</p>	<p>International students from other countries are allowed to work 120 full days or 240 half days per year.</p>
<p>Is a special visa required for work?</p>	<p>EU-nationals are permitted to work or to complete a period of practical placement in Germany without requiring obtaining a work permit. The residence permit for studies in Germany issued to Non-EU nationals does not include a work permit. These students are only permitted to work for a maximum of 120 full days or 240 half days per year. When they leave their countries they leave with a temporary visa which they need to extend as soon as they arrive in Germany. They can work once they have extended their visas.</p>

MEDICAL INSURANCE

<p>Are exchange students able to apply for an insurance waiver if they have their own insurance coverage or are they required to purchase a compulsory plan? If yes please provide details and approximate cost?</p>	<p>In Germany, all students up to the age of 30 are subject to compulsory health insurance (currently € 92 monthly). If you are from a country that has concluded a bilateral social security agreement with Germany and if you have sufficient health insurance coverage in your home country, you will be exempted from the obligation of insuring yourself with a statutory health insurance scheme for the duration of your course of study in Germany. In order to get exemption, you must bring and submit your EHIC (European Health Insurance Card) or other proof of health insurance in your own country.</p> <p>The student can apply for a waiver here, if the insurance in Germany confirms that the student is well covered with their own insurance. However, all documents must be provided in English or German.</p>
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<p>Estimated expenses for a semester</p>	<p>The German government requires to get the visa a proof that that the student has 853€ month multiplied by the numbers of months of the stay. However, Flensburg is not an expensive city in comparison to other German cities.</p> <p>Approximately monthly costs:</p> <table> <tr> <td>Room</td> <td>200-280€</td> </tr> <tr> <td>Food</td> <td>250-300€</td> </tr> <tr> <td>Insurance</td> <td>92€</td> </tr> <tr> <td>Miscellaneous</td> <td>50-100€</td> </tr> </table> <p>Total 592-772€ depending on your lifestyle</p> <p>Initial costs (805€):</p> <table> <tr> <td>Transport Hamburg-Flensburg</td> <td>40,00€</td> </tr> <tr> <td>Accommodation deposit (will be refunded)</td> <td>300,00€</td> </tr> <tr> <td>Telephone card</td> <td>30,00€</td> </tr> <tr> <td>Semester fee</td> <td>235,00€</td> </tr> <tr> <td>Basics (bed linen, cutlery/china, toiletries)</td> <td>50,00€</td> </tr> <tr> <td>Books</td> <td>150,00€</td> </tr> </table>	Room	200-280€	Food	250-300€	Insurance	92€	Miscellaneous	50-100€	Transport Hamburg-Flensburg	40,00€	Accommodation deposit (will be refunded)	300,00€	Telephone card	30,00€	Semester fee	235,00€	Basics (bed linen, cutlery/china, toiletries)	50,00€	Books	150,00€
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