

# Visiting Exchange Student Fact Sheet



**Saint Mary's  
University**

Global Learning  
& Intercultural Support  
[global@smu.ca](mailto:global@smu.ca)



## About the SMU Exchange Program

Saint Mary's University is one of Canada's top primary undergraduate universities--known for its international collaborations, leadership in entrepreneurship, and research that benefits local and global communities. Our programs in Arts, Science, and the Sobey School of Business are among Canada's best and feature professors who are committed to the success of their students. Saint Mary's provides our 7,000 students with a place that fosters possibility, excellent research opportunities, and distinguished graduate and professional programs combined with a caring community. Nestled in the heart of Halifax, Nova Scotia, on Canada's east coast, Saint Mary's University is marked by iconic buildings, green spaces and fresh ocean air. The Saint Mary's University community is committed to a prosperous future for the world—a world without limits.

<b>Address</b>	Saint Mary's University 923 Robie Steet Halifax, NS, B3H 2Y3 Canada
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<b>General Email</b>	Global@smu.ca
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<b>Website</b>	<a href="https://studio.smu.ca/visiting-smu">https://studio.smu.ca/visiting-smu</a> <a href="https://www.smu.ca/">https://www.smu.ca/</a>
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### Contacts

<b>Inbound Exchange Coordinator</b>	<a href="mailto:Global@smu.ca">Global@smu.ca</a>
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<b>Director, Global Learn Services</b>	Miyuki Arai <a href="mailto:Miyuki.arai@smu.ca">Miyuki.arai@smu.ca</a> +1-902-496-8725
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## Academic Information

<b>Academic Calendar (2023-24)</b>	Fall 2023: Sept 6 – Dec 20 (exams Dec 9-20) Winter 2024: Jan 8 – Apr 22 (exams Apr 11-22) Students can visit SMU for one or two semesters.
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<b>Important Dates</b>	<a href="https://smu-ca-public.courseleaf.com/undergraduate/calendar-events/">https://smu-ca-public.courseleaf.com/undergraduate/calendar-events/</a>
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<b>Course listings:</b>	<a href="https://smu-ca-public.courseleaf.com/undergraduate/courses-az/">https://smu-ca-public.courseleaf.com/undergraduate/courses-az/</a>
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<b>Course Load</b>	3-5 courses in a semester - each course meets for approx. 3 hours/week for 13 weeks and is worth 3 credit hours.
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<b>Courses offerings by term</b>	1. Go to <a href="http://selfservice.smu.ca/">http://selfservice.smu.ca/</a> select "Class Schedule." 2. Select term and subject area(s).
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<b>Course Registration</b>	<a href="#">Registration is completed online</a> , beginning early May until September 12th for Fall term and until January 12th for Winter Term*
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\*The SMU exchange program is not recommended to students who need a specific set of courses. Course registration may be restricted due to specific pre-requisite requirements or limited registration space. Students are most successful when they take elective credits at SMU.

## Application Process

Eligibility		Nomination Instructions	
<b>Language Requirements</b>	TOEFL iBT 80, IELTS 6.5 or equivalent (test result is not required)	<b>Home University Coordinator Instructions</b>	Home Institution Coordinator will: 1) Confirm the number of exchange places available for their institution. 2) Complete the Nomination form: <a href="https://smuniversity.qualtrics.com/jfe/form/SV_gt4ZYCqf56uqHLo">https://smuniversity.qualtrics.com/jfe/form/SV_gt4ZYCqf56uqHLo</a> 3) Send a PDF copy of the Letter of Permission ( <a href="#">see template</a> ) to the students, to include in their admission application. 4) Email a scan of official grades in English as a PDF issued by the home institution to <a href="mailto:global@smu.ca">global@smu.ca</a> .
<b>Academic Achievement</b>	There is no GPA requirement, but pre-requisite courses for a SMU course need a pass at a grade of 65% or higher at the home institution.		
<b>Other Considerations</b>	Students should have flexibility in their course selection to ensure they can change their preferred courses if needed.		
<b>Nomination Period</b>	Fall term: March 1– May 1 Winter term: March 1 – Sept 1 (March 1, 2023 is the recommended deadline for both semesters and applications will be accepted on a rolling basis until the dates listed.)	<b>Student Instructions</b>	1) Wait for an email from <a href="mailto:Global@smu.ca">Global@smu.ca</a> 2) Read email in its entirety and follow the instructions to apply to Saint Mary's within 2 weeks.

## Fees

<b>Tuition-Waiver Students</b>	All students must pay the following mandatory Fees: <ul style="list-style-type: none"> <li>• Bus Pass</li> <li>• Health Plan</li> <li>• Student Association fee (<a href="https://www.smu.ca/academics/undergraduate-tuition-and-fees.html">https://www.smu.ca/academics/undergraduate-tuition-and-fees.html</a>)</li> </ul> <p>Students who live in residence will also pay for their room and meal plan through their student account.</p> <p>Tuition waivers are applied to students' accounts in the middle of September and January.</p>	<b>Fee-paying Students</b>	Students without tuition waivers or discounts must pay their tuition and fees in full by September 15 <sup>th</sup> , 2023 (Fall) and/or January 17 <sup>th</sup> (Winter) Fee lists are found here: <a href="https://www.smu.ca/academics/undergraduate-tuition-and-fees.html">https://www.smu.ca/academics/undergraduate-tuition-and-fees.html</a>
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## Plan your Exchange

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**Insurance** The [SMU Students' Association \(SMUSA\)](#) Health plans are mandatory. Exchange students rarely meet the opt-out requirements. Student can apply to receive partial refunds if the plan is unused at the end of their exchange period.

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**Housing** On campus residences include the option of:

- [Single Student Housing](#)
- [Senior Apartments](#)

Learn more: <https://www.smu.ca/student-life/residences-and-housing.html>  
Or students can live off-campus by finding an apartment in Halifax.

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**Immigration** All international students staying for less than 6 months will need either an [Electronic Traveller Authorization \(eTA\)](#) or [a visitor visa](#) to enter Canada. In addition, students on a two-semester exchange will need a [Study Permit](#).

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**Student Services** Resources and support for visiting students are available through the Global Learning Office and Student Services including [Welcome Week orientation](#), [Airport pick up](#), [SMUfit gym membership](#), and more.

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Learn more about SMU Exchange Program at: <https://studio.smu.ca/visiting-smu>.

Students who have been nominated to the SMU Exchange Program should also review the [Student Exchange Handbook](#) for more details on the topics above.