

Academic Exchange Information Sheet 2018-19

Exchange Contact Information

Ryerson International:

General Inquiries & Information for Students:

Ryerson International
rihelp@ryerson.ca
www.ryerson.ca/ri

General Information for partners (particularly multi-faculty agreements), exchange inquiries for:

- **Faculty of Community Services**
- **Faculty of Engineering & Architectural Science**

Amie Shipman-Gervais
Student Mobility Officer
Ryerson International
T: 416.979.5000 x543556
F: 416.979.5352
rihelp@ryerson.ca

Partnership Agreement Inquiries and Spot Allocation for multi-faculty partners:

Suhair Deeb
Coordinator, International Mobility
Ryerson International
T: 416.979.5000 x6679
F: 416.979.5352
sdeeb@ryerson.ca

Faculty Exchange Coordinators:

- **Faculty of Arts**
Jill Careless
Experiential Learning—Community Liaison
T: 416.979.5000 x4798
F: 416.979.5108
jill.careless@ryerson.ca
- **Faculty of Communication & Design**
Martin Chochinov
Coordinator, International Engagement
T: 416.979.5000 x7924
F: 416.979.5203
exchange@ryerson.ca
- **Faculty of Science**
Salwa Saeed
Recruitment and International Engagement
Coordinator
Faculty of Science
T: 416.979.5000 x3248
F: 416.548.5894
salwa.saeed@ryerson.ca
- **Ted Rogers School of Management**
Kristy Holzworth
Coordinator, International Programs
T: 416.979.5000 x6725
F: 416.979.5266
trsmexchange@ryerson.ca

Ryerson International Courier Address

Ryerson International
11th Floor
1 Dundas Street West
Toronto Ontario
M5B 1Z3 Canada

Ryerson Mailing Address

Ryerson University
350 Victoria Street
Toronto Ontario
M5B 2K3 Canada

Ryerson University

- Located in downtown Toronto
- Over 38,000 students from 146 countries
- More than 100 undergraduate, Master's and PhD programs offered in 6 faculties, including
 - The Ted Rogers School of Management, Canada's largest business school and accredited by the Association to Advance Collegiate Schools of Business
 - The Faculty of Communication and Design, offering several programs unique in Canada
 - The Faculty of Community Services, offering professional programs preparing students for addressing health and social needs of the world's population
- Investing in new facilities, including
 - The renovated and expanded state-of-the-art School of Image Arts building
 - The Mattamy Athletic Centre at the Gardens, featuring a multi-purpose court with 1,000 seats and an NHL-sized rink with 2,800 seats, as well as fitness and recreational facilities
 - The award-winning Ryerson Student Learning Centre

Application Process

- 1) Partner universities must nominate their students for exchange by filling out the **nomination form** that will be sent to all partners during the *nomination period* (see below).
- 2) The **exchange application for inbound students** includes:
 - Completing the online [Application Form](#) (save a pdf copy of the completed form)
 - Official Transcript
 - Proposed Study Plan
 - * *Some departments require portfolios and other additional documentation*

These documents should be sent to the respective Faculty exchange coordinator as a single PDF file. Applications will be processed once all supporting documents have been received and will be reviewed by the relevant academic departments for approval.

Semesters & Deadlines

Exchange students can study at Ryerson during the Fall and/or the Winter semester. See the [Academic Calendar](#) for more significant dates (*calendar is typically released in the summer*).

	Fall Semester 2018	Winter Semester 2019
Nomination Period	23 Jan 2018 to 28 Feb 2018	23 Jul 2018 to 31 Aug 2018
Application deadline	02 Apr 2018	01 Oct 2018
Orientation (mandatory)	31 August 2018 (<i>tbc</i>)	11 Jan 2019 (<i>tbc</i>)

Language Requirements

Minimum English proficiency guidelines are the same as the requirements for our [undergraduate admissions](#). Please see 'Alternate Tests' section of the webpage for specific scores for TOEFL, MELAB, IELTS, CAEL and PTE. We use these results as *guidelines*, while responsibility remains with the home university to ensure that the students who are nominated for exchange at Ryerson have a sufficient level of English proficiency.

Study Plan & Courses

Exchange students are required to take a **minimum of 4 courses and a maximum of 6** (depending on the academic program). Students **must select a [Ryerson undergraduate program](#) and choose courses offered through that program** when completing the Study Plan. When preparing a study plan, students should choose 8-10 courses per semester to allow for flexibility during the enrollment process, as course conflicts may arise, others may fill up quickly or some may not be offered every semester. The appropriate exchange coordinator at Ryerson will guide the student through the enrollment process; students do not enroll in courses on their own. For a course list, see the [Academic Calendar](#).

All courses are conducted in English.

Key Participating Academic Units within each Faculty

Faculty of Communications + Design (FCAD): Fashion, Image Arts, Interior Design, Journalism, RTA (Media), Professional Communications, Graphics Communication Mgmt (GCM), Creative Industries.

Faculty of Arts (FOA): Arts & Cont. Studies, Politics & Governance, Psychology, Economics, English, History, Sociology, Geography & Environmental Studies, Criminology.

Ted Rogers School of Management (TRSM): Hospitality & Tourism Mgmt, Business Mgmt, Retail Mgmt, Business Tech Mgmt (Information Technology Mgmt), Accounting & Finance.

Faculty of Community Services (FCS): Social Work, Nutrition, Early Childhood Studies, Urban & Regional Planning.

Faculty of Engineering & Architectural Science (FEAS): Architectural Science, Civil Engineering.

Faculty of Science (FOS): Chemistry, Biology & Biomedical Science.

For a full list of all academic units within each faculty visit the [faculty listings website](#).

Health Insurance

International exchange students in the Province of Ontario are **legally required** to purchase the University Health Insurance Plan (UHIP). Exchange students to Ryerson may do so when they arrive on campus. Exemptions to this requirement are very rare even if students are otherwise insured for their stay in Canada.

	Fall Semester 2018	Winter Semester 2019
Cost	\$208 (<i>tbc</i>)	\$208 (<i>tbc</i>)
Insurance period*	01 Sep to 31 Dec 2018	01 Jan to 30 Apr 2019

*Students can pay their UHIP fee after the beginning of the insurance period, but should do so during their first couple of weeks at Ryerson, otherwise they run the risk of Fees & Finances charging them late fees.

UHIP coverage is valid throughout Canada. Students with UHIP coverage are typically required to pay cash for medical services and then request a refund from UHIP. For more information about UHIP coverage, the refund process and insurance plans that qualify for a UHIP exemption, please see the UHIP [website](#).

Visas

For entry into Canada, students will require a **Visitor's Visa**, or an **eTA** (electronic Travel Authorization) if they are from a visa-exempt country. In some cases they may require a **Study Permit** (study for more than 6 months or to work on-campus). Off-campus work (including placements/internships) is restricted to those with a valid **Work Permit**. For the most up-to-date visa information, students should **contact the nearest Canadian visa office** or visit the following [website](#).

Accommodations

Finding accommodation is recommended prior to arrival and is the responsibility of the exchange student. Exchange students staying for the Fall & Winter semesters or the Winter semester only, may apply to the [on-campus residences](#). However, please note there are many more applicants than spaces available. For resources regarding Off-Campus housing click [here](#). There are also several [non-Ryerson-affiliated residences](#) near campus. Students should search and apply for these residences well in advance of their arrival in Toronto. Ryerson International will share information regarding [sublets/rooms for rent](#) from *outgoing* exchange students when possible.

While private accommodation may be found in Toronto upon arrival, appropriate and affordable options can be difficult to come by, particularly during the late August/early September 'Back to School' period, as a standard private residential lease is one year. **Those who choose to search for private accommodation upon arrival should arrive in Toronto several weeks prior to the start of the semester** in order to have sufficient time to secure convenient and affordable accommodations. For up-to-date accommodation information, please download the [exchange student pre-arrival manual](#).

Cost of Living

The budget a student plans depends on their lifestyle, however, in any case they should budget an absolute **minimum of \$1,000/month** for basic living necessities while in Toronto. Examples of expenses include:

- Rent \$600-1,100/month
- New textbooks \$50-200/book
- Groceries \$250-350/month
- Average lunch \$5-15/meal
- Cell phone \$30-70/month
- Subway \$3/one-way ride or \$129/month
- Health Insurance \$208/Term (*tbc*)

Transcripts

Following the exchange, the relevant exchange coordinator will forward an original transcript to the International Office at the exchange student's home institution. Please note that students with **outstanding fees** (e.g. unpaid UHIP fee, library late charges, etc.) will not be issued a transcript until these are paid.

Student Services & Activities

[Ryerson Medical Centre](#)
[Student Learning Support](#)
[Recreation & Athletic Centre](#)

[Centre for Student Development & Counselling](#)
[English Language Support](#)
[Student Groups](#)

RISExC (Ryerson International Student Exchange Committee) is an informal student group that organizes social activities for exchange students. Every semester they create a new facebook group page.