



University of
South Australia

Exchange Partner Fact Sheet for Staff Use

Contact Information		
Kat Della Flora Manager: International Recruitment and Mobility	Partnership agreement enquiries, program coordination, student crisis, high level strategy	kat.dellaflora@unisa.edu.au +61 8302 9103
Sarah Bahari International Mobility Officer	Inbound/Outbound, nominations, balance, issues, daily communication <ul style="list-style-type: none"> • Asia Pacific • Latin America • North America • UK • Europe 	sarah.bahari@unisa.edu.au +61 8302 1228
Sarah Wragge Mobility Officer: Short Term Programs	Short programs (summer/winter schools)	short.programs@unisa.edu.au +61 8302 9255
Miranda Hewett International Mobility Advisor	Transcripts, promotional material, general student queries pre-application.	student.exchange@unisa.edu.au +61 8302 4946
Student Contact	Pre-application queries	student.exchange@unisa.edu.au
	Post-Application queries <i>Students will also be able to contact the assessment officer responsible for their own individual application</i>	international@unisa.edu.au
Mailing address	Promotional materials, transcripts, acceptance letters, etc.	Study Overseas UniSA International Level 1, 101 Currie Street Adelaide SA 5000 AUSTRALIA

Nomination and Application dates		
Semester Name	Study Period 2 (SP2)	Study Period 5 (SP5)
Dates	February to June*	July* to November
Nominations received by	October 15 (previous year)	March 15
Application Deadline	November 15 (previous year)	April 15
Please refer to the Academic Calendar for exact dates by year: http://www.unisa.edu.au/Student-Life/Support-services/Student-administration/Academic-calendars/ <i>*Please take note of the differing dates for courses in the UniSA Business Academic Unit (all courses) and UniSA Justice & Society (Law courses only)</i>		

Nominations

Nominations should be sent via email to your relevant Mobility Officer. When nominating students, please provide the following information for each student:

Given Name		Contact Email Address	
Family Name		Discipline Area	
Date of Birth		Duration (1 or 2 semesters)	

Applications

All nominated students will be contacted by email directly with application instructions after nominations close, and will be invited to apply via online application link -- <https://www.unisa.edu.au/exchange/apply/>

This link is hidden and cannot be navigated to from the UniSA website.

Monitoring Student Applications

Once an exchange agreement is formalised, you will be given log-in access to our application management system – *StudyLink Connect*. You can use these details to view the status of the students' applications, their course approvals, and communication with the Admissions Officers. Logging in to the application system is not required, though you may find it to be useful. Please take note that the log-in details should *not* be shared with students as they provide access to personal or private information. If you do not have log-in details and would like them to be resent to you, please contact the relevant Mobility Officer.

UniSA Academic Units

Courses are available by searching 'Courses' at the following website: <https://international.unisa.edu.au/short-term-study/what-can-i-study/>. Each student can include six courses in their application to be assessed for eligibility and availability, however, please note a full-time study load is a maximum of four courses (18 units).

UniSA Allied Health & Human Performance	Physiotherapy, Occupational Therapy, Podiatry, Exercise and Sports Science, Human Movement, Clinical Exercise Physiology, Speech Pathology, Medical Radiation Sciences, Health Science, Public Health and Medical Sonography.
UniSA Business	Accounting and Finance, Marketing, Management, Tourism and Events, Property, Master of Business Administration (MBA) and Executive Education.
UniSA Clinical & Health Sciences	Pharmacy, Nursing and Midwifery, Laboratory Medicine, Medical Sciences and Nutrition and Food Sciences.
UniSA Creative	Architecture, Art, Design, Journalism, Communication and Media, Film and Television and Creative Industries.
UniSA Education Futures	Education and Teaching, Arts, Languages, and UniSA College.
UniSA Justice & Society	Psychology, Law, Social Work, Human Services, Arts and Aboriginal and Australian Studies.
UniSA STEM	Engineering, Mathematics, Science, Defence, Cybersecurity, Construction management, Environmental Science, Aviation, Information Management, Information Technology and Project Management.

Important Notes	
Student Transcripts	<p>After the completion of the semester, each student will receive an email notification to their <i>UniSA email address</i> when their transcript is available along with 'My eEquals' login details to access their academic transcript immediately. 'My eEquals' is an online system used by universities in Australia and New Zealand to issue electronic transcripts. Transcripts shared on 'My eEquals' are official and digitally certified. Students are not able to edit or tamper with them in any way unless they send a PDF copy – please do not accept PDF copies of 'My eEquals' transcripts.</p> <p>When students share their official transcripts from 'My eEquals', you should only accept this via email link. Students will need to specify the email address they want to share with, e.g., inbound coordinator email address or the generic inbound email address etc.</p> <p>Once they have elected to share via 'My eEquals', you will receive an email notification – the email should also have the UniSA logo and the My eEquals logo. Select the 'View Document' link in the email, which will direct you to a webpage. You'll need to enter your email address and select 'Verify'. The document can then be viewed and downloaded.</p> <p>If you require hard copies of the transcripts, please email our office and they will be posted as soon as possible.</p>
English Language for Student Visa	<p>Due to recent changes to the Government regulations around Student Visa processing, students of certain nationalities may be required to provide the Department of Home Affairs evidence of an English test that meets the Department's requirements, despite individual arrangements between institutions: https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500#Eligibility</p> <p>The University needs to ensure that students who might be asked to present this evidence have it readily available, as being unable to present this evidence to the Department of Home Affairs will result in a student's visa refusal.</p>
English Language Intensive Courses for Overseas Students (ELICOS)	<p>UniSA partners with the Centre for English Language (CELUSA) to deliver high-quality Academic English language preparation programs for international undergraduate and postgraduate students. If your students are unable to meet the University's language requirements and would like to package their exchange semester with an intensive English course, we will be happy to arrange this. Please keep in mind that this will need to be flagged well in advance in order for the students to have time to complete the English course <i>prior</i> to commencement of their exchange semester.</p>
Overseas Student Health Cover	<p>It is a requirement of the Australian government that anyone who enters Australia on a Student Visa must obtain Overseas Student Health Cover (OSHC) for the duration of their visa. UniSA have negotiated with a major OSHC provider for competitive rates for our students. When students receive their offer for study with UniSA, it will include a quote for the OSHC via our preferred provider, Bupa. Students can of course opt to obtain OSHC on their own terms through another provider, though the prices offered through Bupa are quite good, and this also means that we take on the administrative work of arranging the cover.</p> <p>The cost of OSHC for our incoming students is roughly AU\$50 per month, though this figure may change year on year. If a student returns home before the end date on their visa they can apply for a refund of any remaining amount paid.</p>
Student Services and Amenities Fee	<p>The Student Services and Amenities Fee is a compulsory fee which is paid by all students, including those on exchange. The SSAF is to support services of a non-academic nature – students are invoiced for the SSAF during their semester. Fees are charged dependent on the number of courses taken and are approximately AU\$150 per semester for students enrolled full time. More information is available at: www.unisa.edu.au/fees/ssaf</p>