

## ABOUT UCEMA

### Our university

The University of CEMA (UCEMA) is a non-profit private organization committed to educational development in Argentina and worldwide. Its beginning dates back to 1978.

The university currently offers 14 undergraduate programs, 16 graduate level programs and more than 40 executive programs within the areas of business, finance, economics, accounting, marketing, technology, computer engineering, law, political science and international relations.

### Location

The Universidad del CEMA is located in the heart of the economic and financial district of the country, in the dynamic center of Buenos Aires city. Buenos Aires is a unique, open, and inclusive destination that allows the visitor to live an exceptional urban adventure.

Buenos Aires was recognized as the best Latin American city for students by [QS Best Student Cities 2023](#). Cosmopolitan and contradictory, dynamic and traditional, historical, and avant-garde, it is a city marked by passion and friendly to any visitor.

## ACADEMIC INFORMATION

### Academic Calendar

The academic year starts in March and ends in December. All classes -Undergraduate and Graduate- take place during this period. Summer holidays: January / February. UCEMA is closed during January due to summer holidays.

#### **Academic Calendar 2024 (T.B.C)**

##### ***Undergraduate Programs***

The academic year is divided into 2 semesters: **March – July** and **August – December**.

##### **FIRST SEMESTER** (March – July)

- **Orientation day:** March 14
- **Classes:** March 18 – June 28
- **Exams:** July 1 – July 12
- **2<sup>nd</sup> Chance exams:** July 15 – July 26

##### **SECOND SEMESTER** (August – December)

- **Orientation day:** August 1
- **Classes:** August 5 – November 22
- **Exams:** November 25 – December 6
- **2<sup>nd</sup> Chance exams:** December 9 - December 20

##### ***Graduate Programs \****

The academic year is divided into 3 trimesters: **March – June**, **June – September** and **September – December**. International students are welcome to participate either in the first or the third term.

##### **FIRST TRIMESTER** (March – June)

- **Orientation day:** March 21
- **Classes:** March 25 – June 7
- **Exams:** June 10 – June 21

##### **THIRD TRIMESTER** (September – December)

- **Orientation day:** September 12
- **Classes:** September 16 – December 29
- **Exams:** December 2 – December 13

### Academic programs

Undergraduate exchange students can register in courses from any of our [undergraduate programs](#). Postgraduate exchange students can register to courses from the following postgraduate programs: [MBA](#) | [Master in Agribusiness](#) | [Master in Finance](#) | [Master in International Studies](#) | [Master in Economics](#)

\*Some courses require the student to have certain prior knowledge.

<sup>1</sup> Second trimester (June-September) is not open for international students.

## Full Course Load

**Undergraduate students:** between 3 and 4 courses per semester.

**Postgraduate students:** between 2 and 3 courses per semester.

\* It is not advisable to take more courses. Nevertheless, if home Universities require a higher course load, undergraduate students might be allowed to enroll in up to 5 courses and postgraduate students in up to 4 courses.

## Courses

As a reference, you can check the **course catalogue from previous semesters** on the following links:

### Undergraduate programs

[Law](#) | [Business Administration](#) | [Business Analytics](#) | [Political Science](#) | [Accounting](#) | [Economics](#) | [Informatics Engineering](#) | [Marketing](#) | [Digital Business](#) | [International Relations](#) | [Actuary](#) | [Bachelor of Arts and Sciences](#) | [Business Economics](#) | [Finance](#)

\* To access Course Contents, follow this [link](#).

### Postgraduate programs

#### [Guidance list of available graduate courses](#)

[List of courses taught in English](#)

**IMPORTANT: Courses taught in English are only offered during the September-December term.**

*UCEMA does not work with a credit system. Courses have a certain amount of contact hours per week. In addition to the contact hours, students should take into consideration additional hours of homework. Each Contact Hour at UCEMA is equivalent to 60 minutes of class session.*

## Language requirement

**Proof of Spanish Language Proficiency (B2/C1 level is strongly recommended).** We can accept a letter from home institution stating sufficiency in Spanish or English. (In case of graduate students).

· **Undergraduate Courses at UCEMA are offered mostly in Spanish.**

## Grading System

Courses at UCEMA are graded on a ten-point scale. The maximum possible grade for a course is 10. The minimum passing grade is 4. Below 4, students simply receive a grade of 0 (failed).

Exchange partner universities have the discretion to accept grades from UCEMA or not and will assign grade equivalents according to their own systems.

NUMBER	LETTER	PERFORMANCE (% OF MAXIMUM)	DESCRIPTION
10	A+	95-100%	Outstanding
9	A-	85-94%	Excellent
8	B+	75-84%	Very good +
7	B-	65-74%	Very good
6	C+	55-64%	Good
5	C-	50-54%	Acceptable
4	D	40-49%	Poor - Minimum Passing Score

## APPLICATION PROCESS

## Application process

- Partner Universities** must **nominate** their candidate(s) through the [Nomination form](#), prior to the deadlines specified below.
- Students must submit the following documentation electronically, prior to the deadlines specified below.
  - **Application Form<sup>2</sup> signed by the student and their home university:**
    - Students must download and complete the [Application form](#)
    - Home University should verify the information provided by the student and sign it

<sup>2</sup> Once the applications are received and approved, we will send the students the acceptance letters and detailed information about how and where they will have to apply for the student visa or residence permit.

- **Official University transcript in English or Spanish** including the grades of the most recent semester and an explanation of the grading system used at the home university.
- **Copy of Passport** (where your personal details and photo appear)<sup>3</sup>.
- **Curriculum Vitae / Resumé.**
- Jpeg. passport **Photo.**
- **Statement of Purpose** (maximum one page in length) detailing their academic goals and reasons for participating in the exchange program.
- **Proof of Spanish Language Proficiency – B2 / C1 level highly recommended** (only for candidates interested in Classes taught in Spanish, if first language is not Spanish).

## Deadlines

<b>UNDERGRADUATE PROGRAMS</b>	<b>FIRST SEMESTER</b> (March – July)	<b>SECOND SEMESTER</b> (August – December)
<b>Nominations</b>	September 15 - October 30	March 1 – April 1
<b>Applications</b>	October 15 – November 15	March 15 – April 15

  

<b>GRADUATE PROGRAMS</b>	<b>FIRST TRIMESTER</b> (March – June)	<b>THIRD TRIMESTER</b> (September – December)
<b>Nominations</b>	September 15- October 30	March 1 – April 1
<b>Applications</b>	October 15 - November 15	March 15 – May 15

## Health Insurance

UCEMA requires that all exchange students are covered by an Argentine health insurance that must be obtained prior to arrival in Argentina and must be valid from the first to the last day of the semester. For completing their enrolment to UCEMA's International Programs, exchange **students must send copy of Health Insurance once they are admitted to UCEMA and prior to their arrival to Argentina.**

**Exchange students who fail to show proof of adequate health insurance by the first week of classes will not be allowed to enroll at the University.**

## Immigration matters

Depending on the length of study in Argentina and the country of citizenship, students will need to obtain different kinds of visas, as detailed below.

<b>STUDENTS FROM NON-MERCOSUR COUNTRIES</b>	<b>STUDENTS FROM MERCOSUR MEMBER AND ASSOCIATE COUNTRIES</b>
1. Less than 90 days – only required for citizens of countries not listed <a href="#">here</a> . Please see the <a href="#">application procedures</a> .	1. Less than 90 days – visa not needed.
2. More than <u>90 days and less than 365 days</u> .	2. More than <u>90 days and less than 365 days</u> .
3. More than <u>365 days or coming to Argentina to pursue a full degree</u> .	3. More than <u>365 days or coming for a full degree</u> .

For further information, students can contact the [Argentine Consulate](#) in their country of residence for specific visa/residence permit requirements.

International students must submit a photocopy of their student visa/residence permit to UCEMA. Students are enrolled in classes in a conditional way until proof of their residence is Submitted. **Students without an appropriate visa will not be allowed to register at UCEMA.**

<sup>3</sup> We recommend students to check the expiration date of their passport, since it must be valid for the entire period of the exchange experience.

## Housing

International students are responsible for finding, arranging, and paying housing fees while they are studying at the University of CEMA.

You will find a list of different type of accommodation in the city, in the following [link](#).

## Living Expenses

These costs are included merely as a guide, as the lifestyles of students vary greatly. When budgeting, students should also consider pre-departure expenses relating to clothing, equipment, transportation to Argentina, etc. Estimated Living Expenses:

ITEM	ESTIMATED COST PER MONTH
Acommodation (shared apartments minimum)	USD\$400,00 - USD\$600,00
One meal	USD\$8-13
One coffee	USD\$3-5
One beer at a bar	USD\$4-5
One movie theater ticket	USD\$5-8
Public transport (monthly)	USD\$9-12

## Contact Information

### **Head of the International Relations Office**

*María Florencia Scholand*

### **Incoming and Outgoing Students Coordinator**

*Macarena Aylén Castello*

**Contact information:** [exchange@ucema.edu.ar](mailto:exchange@ucema.edu.ar) | WhatsApp: (54-11) 5028-0535 | Tel: 011-6314-3000 (Int. 260 & 262)

### **Postal Address | Universidad del CEMA (UCEMA) | International Relations Office**

Av. Córdoba 374, Ciudad de Buenos Aires, Argentina. Zip Code: C1054AAP | Tel.: (54-11) 6314-3000.

**Erasmus+ Code:** 923965256