

## ABOUT UCEMA

### Our University

The University of CEMA (UCEMA) is a non-profit private organization committed to educational development in Argentina and worldwide. Its beginning dates back to 1978.

The university currently offers eleven undergraduate programs, thirteen graduate level programs, and more than forty executive programs within the areas of business, finance, economics, technology, computer engineering, law, political science and international relations.

### Location

The Universidad del CEMA is located in the heart of the economic and financial district of the country, in the dynamic center of Buenos Aires city. Buenos Aires is a unique, open and inclusive destination that allows the visitor to live an exceptional urban adventure.

Buenos Aires was recognized as the best Latin American city for students by [QS Best Student Cities 2019](#). Cosmopolitan and contradictory, dynamic and traditional, historical and avant-garde, it is a city marked by passion and friendly to any visitor.

## ACADEMIC INFORMATION

### Academic Calendar

The academic year starts in March and ends in December. All classes -Undergraduate and Graduate- take place during this period. **Summer holidays:** January / February. UCEMA is closed during January due to Summer holidays.

The *Academic Calendar 2022* will be **announced during October 2021**. As a reference we share the *Academic Calendar 2021*:

#### ***Undergraduate Programs \****

The academic year is divided into 2 semesters: **March – July** and **August – December**.

FIRST SEMESTER (March – July)	SECOND SEMESTER (August – December)
<ul style="list-style-type: none"> <li>· <b>Orientation days:</b> March 12</li> <li>· <b>Classes:</b> March 15 – July 2</li> <li>· <b>Exams:</b> July 5 – July 16</li> <li>· <b>2<sup>nd</sup> Chance exams:</b> July 19 – July 30</li> </ul>	<ul style="list-style-type: none"> <li>· <b>Orientation days:</b> July 30</li> <li>· <b>Classes:</b> August 2 – November 19</li> <li>· <b>Exams:</b> November 22 – December 3</li> <li>· <b>2<sup>nd</sup> Chance exams:</b> December 6 - December 17</li> </ul>

*\* Academic Calendar 2021*

#### ***Graduate Programs \****

The academic year is divided into 3 trimesters<sup>1</sup>: **March – June**, **June – September** and **September – December**. International students are welcome to participate either in the first or the third term.

FIRST TRIMESTER (March – June)	THIRD TRIMESTER (September – December)
<ul style="list-style-type: none"> <li>· <b>Orientation days:</b> March 26</li> <li>· <b>Classes:</b> March 29 – June 12</li> <li>· <b>Exams:</b> June 14 – June 19</li> </ul>	<ul style="list-style-type: none"> <li>· <b>Orientation days:</b> September 17</li> <li>· <b>Classes:</b> September 20 – December 4</li> <li>· <b>Exams:</b> December 6 – December 11</li> </ul>

*\* Academic Calendar 2021*

### Academic programs

Undergraduate exchange students can register in courses from any of our [undergraduate programs](#). Postgraduate exchange students can register to courses from the following postgraduate programs: [MBA](#) | [Master in Agribusiness](#) | [Master in Finance](#) | [Master in International Studies](#) | [Master in Economics](#).

*\*Some courses require the student to have certain prior knowledge.*

<sup>1</sup> Second trimester (June-September) is not open for international students.

<b>Full Course Load</b>	<p><b>Undergraduate students:</b> between 3 and 4 courses per semester.  <b>Postgraduate students:</b> between 2 and 3 courses per semester.          * It is not advisable to take more courses. Nevertheless, if home Universities require a higher course load, undergraduate students might be allowed to enroll in up to 5 courses and postgraduate students in up to 4 courses.</p>																																
<b>Courses</b>	<p>As a reference, you can check the <b>course catalogue from previous semesters</b> on the following links:  <b>Undergraduate programs</b>  <a href="#">Law</a>   <a href="#">Business Administration</a>   <a href="#">Business Analytics</a>   <a href="#">Political Science</a>   <a href="#">Accounting</a>   <a href="#">Economics</a>   <a href="#">Informatics Engineering</a>   <a href="#">Marketing</a>   <a href="#">Digital Business</a>   <a href="#">International Relations</a>   <a href="#">Course offer exclusive for Exchange Students</a>.          * To access Course Contents follow this <a href="#">link</a>.</p> <p><b>Postgraduate programs</b>  <a href="#">Guidance list of available graduate courses</a>  <a href="#">List of courses taught in English</a>.  <b>IMPORTANT: Courses taught in English are only offered during the <u>September-December term</u>. Only Graduate Students can apply for those courses.</b></p> <p><i>UCEMA does not work with a credit system. Courses have a certain amount of contact hours per week. In addition to the contact hours, students should take into consideration additional hours of homework. Each Contact Hour at UCEMA is equivalent to 60 minutes of class session.</i></p>																																
<b>Language requirements</b>	<p><b>Proof of Spanish Language Proficiency (B2/C1 level is strongly recommended).</b> We can accept a letter from home institution stating sufficiency in Spanish or English. (In case of graduate students).          · <b>Undergraduate Courses at UCEMA are offered entirely in Spanish.</b></p>																																
<b>Grading System</b>	<p>Courses at UCEMA are graded on a ten-point scale. The maximum possible grade for a course is 10. The minimum passing grade is 4. Below 4, students simply receive a grade of 0 (failed). Exchange partner universities have the discretion to accept grades from UCEMA or not, and will assign grade equivalents according to their own systems.</p> <table border="1" data-bbox="333 1240 1481 1525"> <thead> <tr> <th>NUMBER</th> <th>LETTER</th> <th>PERFORMANCE (% OF MAXIMUM)</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>A+</td> <td>95-100%</td> <td>Outstanding</td> </tr> <tr> <td>9</td> <td>A-</td> <td>85-94%</td> <td>Excellent</td> </tr> <tr> <td>8</td> <td>B+</td> <td>75-84%</td> <td>Very good +</td> </tr> <tr> <td>7</td> <td>B-</td> <td>65-74%</td> <td>Very good</td> </tr> <tr> <td>6</td> <td>C+</td> <td>55-64%</td> <td>Good</td> </tr> <tr> <td>5</td> <td>C-</td> <td>50-54%</td> <td>Acceptable</td> </tr> <tr> <td>4</td> <td>D</td> <td>40-49%</td> <td>Poor - Minimum Passing Score</td> </tr> </tbody> </table>	NUMBER	LETTER	PERFORMANCE (% OF MAXIMUM)	DESCRIPTION	10	A+	95-100%	Outstanding	9	A-	85-94%	Excellent	8	B+	75-84%	Very good +	7	B-	65-74%	Very good	6	C+	55-64%	Good	5	C-	50-54%	Acceptable	4	D	40-49%	Poor - Minimum Passing Score
NUMBER	LETTER	PERFORMANCE (% OF MAXIMUM)	DESCRIPTION																														
10	A+	95-100%	Outstanding																														
9	A-	85-94%	Excellent																														
8	B+	75-84%	Very good +																														
7	B-	65-74%	Very good																														
6	C+	55-64%	Good																														
5	C-	50-54%	Acceptable																														
4	D	40-49%	Poor - Minimum Passing Score																														

## APPLICATION PROCESS

<b>Application process</b>	<ol style="list-style-type: none"> <li><b>Partner Universities</b> must <b>nominate</b> their candidate(s) through this <a href="#">Nomination form</a>, prior to the deadlines specified below.</li> <li><b>Partner Universities</b> must submit the following documentation electronically for each one of them, prior to the deadlines specified below.             <ul style="list-style-type: none"> <li><b>Application Form</b><sup>2</sup>:                 <ol style="list-style-type: none"> <li>Students must fill out the <a href="#">Online application form</a>, print it and sign it.</li> <li>Home University should verify the information and sign it prior to send UCEMA a scanned copy of it.</li> </ol> </li> <li><b>Official University transcript in English or Spanish</b> including the grades of the most recent semester and an explanation of the grading system used at the home university.</li> <li><b>Copy of Passport</b> (where your personal details and photo appear)<sup>3</sup>.</li> </ul> </li> </ol>
----------------------------	--

<sup>2</sup> Once the applications are received and approved, we will send the students the acceptance letters and detailed information about how and where they will have to apply for the student visa or residence permit.

<sup>3</sup> We recommend students to check the expiration date of their passport, since it must be valid for the entire period of the exchange experience.

- **Curriculum Vitae** / Resumé.
- Jpeg. passport **Photo**.
- **Statement of Purpose** (maximum one page in length) detailing their academic goals and reasons for participating in the exchange program.
- **Proof of Spanish Language Proficiency – B2 / C1 level highly recommended** (only for candidates interested in Classes taught in Spanish, if first language is not Spanish).
- **Subject preselection form** (you will find a guidance list of available courses in the *Courses* section of this Factsheet).

## Deadlines

<b>UNDERGRADUATE PROGRAMS</b>	<b>FIRST SEMESTER</b> (March – July)	<b>SECOND SEMESTER</b> (August – December)
<b>Nominations</b>	September 1 - October 15	March 1 – April 1
<b>Applications</b>	September 30 - October 30	March 15 – April 15
<b>GRADUATE PROGRAMS</b>	<b>FIRST TRIMESTER</b> (March – June)	<b>THIRD TRIMESTER</b> (September – December)
<b>Nominations</b>	September 1 - October 15	March 1 – April 1
<b>Applications</b>	September 30 - October 30	March 15 – May 15

## Health Insurance

UCEMA requires that all exchange students are covered by an Argentine health insurance that must be obtained prior to arrival in Argentina and must be valid from the first to the last day of the semester. For completing their enrolment to UCEMA's International Programs, exchange students must send copy of Health Insurance once they are admitted to UCEMA and prior to their arrival to Argentina.

**Exchange students who fail to show proof of adequate health insurance by the first week of classes will not be allowed to enroll at the University.**

## Immigration matters

Depending on the length of study in Argentina and the country of citizenship, students will need to obtain different kinds of visas, as detailed below.

<b>STUDENTS FROM NON-MERCOSUR COUNTRIES</b>	<b>STUDENTS FROM MERCOSUR MEMBER AND ASSOCIATE COUNTRIES</b>
1. Less than 90 days – only required for citizens of countries not listed <a href="#">here</a> . Please see the <a href="#">application procedures</a> .	1. Less than 90 days – visa not needed.
2. More than <u>90 days and less than 365 days</u> .	2. More than <u>90 days and less than 365 days</u> .
3. More than <u>365 days or coming to Argentina to pursue a full degree</u> .	3. More than <u>365 days or coming for a full degree</u> .

For further information, students can contact the [Argentine Consulate](#) in their country of residence for specific visa/residence permit requirements.

International students must submit a photocopy of their student visa/residence permit to UCEMA. Students are enrolled in classes in a conditional way until proof of their residence is Submitted.

**Students without an appropriate visa will not be allowed to register at UCEMA.**

## Housing

International students are responsible for finding, arranging and paying housing fees while they are studying at the University of CEMA.

You will find a list of different type of accommodation in the city, in the following link <https://study.buenosaires.gob.ar/es/alojamientos>.

## Living Expenses

These costs are included merely as a guide, as the lifestyles of students vary greatly. When budgeting, students should also consider pre-departure expenses relating to clothing, equipment, transportation to Argentina, etc. Monthly estimated Living Expenses:

**ITEM**

Accommodation: (shared apartments minimum)	US\$ 250,00- US\$ 350,00
Meals	US\$ 350,00- US\$ 400,00
Miscellaneous	US\$ 300,00
Transportation (public transport)	
One way ticket	US\$ 0,35
Taxi start (normal tariff)	US\$ 0,90

You will find updated information about the living expenses in Buenos Aires in the following link:

<https://study.buenosaires.gob.ar/en/articulos/view/InfoClave/4>

**Contact  
Information****Academic Partnerships Manager | International Relations Department Director**

María Eugenia Napolitano - [men03@ucema.edu.ar](mailto:men03@ucema.edu.ar)

**Incoming and Outgoing Students Coordinator**

Milagros Singer - [exchange@ucema.edu.ar](mailto:exchange@ucema.edu.ar) | Tel: (54-11) 5028-0535.

**Postal Address | Universidad del CEMA (UCEMA) | International Relations Department**

Av. Córdoba 374, Ciudad de Buenos Aires, Argentina. Zip Code: C1054AAP | Tel.: (54-11) 6314-3000.

**Erasmus+ Code:** 923965256